

# 2021–22 Every Student Succeeds Act Comprehensive Support and Improvement Local Educational Agency Subgrant Reporting

**June 21, 2022**



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State Superintendent of  
Public Instruction

California Department of Education  
Student Achievement and Support Division

# Acronyms and Initialisms

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**CDE**—California  
Department of Education

**CSI**—Comprehensive  
Support and Improvement

**ED**—United States  
Department of Education

**ESEA**—Elementary and  
Secondary Education Act

**ESSA**—Every Student  
Succeeds Act

**FY**—Fiscal Year

**GMART**—Grant  
Management and  
Reporting Tool

**LEA**—local educational  
agency

**SEA**—state educational  
agency



# Housekeeping

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- Please use the Zoom Question and Answer feature to post any questions you may have.
- A PDF of today's presentation is located on the CDE CSI Webinars web page at <https://www.cde.ca.gov/sp/sw/t1/csiwebinars.asp>
- School Improvement and Support Office (SISO) can be reached at [SISO@cde.ca.gov](mailto:SISO@cde.ca.gov) or 916-319-0833.



# Agenda

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## PART I

### Grant Management Reporting

- Subgrant Reporting  
Timeline, Overview, and  
Report Submission
- GMART Update: Submitting  
a Request

## PART II

### Federal Reporting

- Requirements
- Consolidates State  
Performance Report
- 1003(i)
- GMART Data Entry



# PART I

## Grant Management Reporting

# FY 2021–22 Subgrant Reporting

REPORT NAME	REQUIRED REPORTING DATA	PERFORMANCE PERIOD	REPORTING WINDOW
Report 1	<ul style="list-style-type: none"> <li>• Closed School Acknowledgement</li> <li>• Funding Plan Adjustment</li> <li>• Budget Summary</li> <li>• Expenditures</li> </ul>	March 14, 2022, to June 30, 2022	July 1–31, 2022
Report 2	<ul style="list-style-type: none"> <li>• CSI Plan Approval/Adoption Dates</li> <li>• Expenditures</li> <li>• Federal Report</li> </ul>	July 1, 2022, to September 30, 2022	October 1–31, 2022
Report 3	Expenditures	October 1, 2022, to January 31, 2023	February 1–28, 2023
Report 4	Expenditures	February 1, 2023, to June 30, 2023	July 1–31, 2023
Final Report and Grant Evaluation	<ul style="list-style-type: none"> <li>• Final Expenditures/Closeout Report</li> <li>• Grant Performance Report</li> <li>• Federal Report</li> </ul>	July 1, 2023, to September 30, 2023	October 1–31, 2023



# GMART Overview

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The GMART is a web-based system that allows the LEA to complete and submit an application for funding and view, revise, and submit fiscal and other required information.

For more information, visit the GMART instructions web page at

<https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>.



# Logging on to GMART

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GMART home page:

<https://www3.cde.ca.gov/gmart/gmartlogon.aspx>

Username:

Password:

Logon

GMART Instructions

<https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>





# Select FY 2021–22 Subgrant

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## ESSA CSI LEA Subgrant/s/

- FY 2021–22 (*select this FY*)
- FY 2020–21
- FY 2019–20
- FY 2018–19 (closed out)



# Grant Management Reports Tab (1)

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Grant Management and Reporting Tool Menu Bar

GMART Home	Funding Application	LEA Contact Info	CDE Contact Info	Budget Summary
Grant Management Reports	Federal Reports	Report History	GMART Requests	



# Grant Management Reports Tab (2)

**Report 1 includes the following sections:**

- LEA Allocation Amount
- Funding Plan and Justification
- Budget Summary and Narrative
- Expenditure Report



# Report 1: LEA Allocation Amount

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LEA Name	FY 2021–22 Preliminary LEA Allocation (Application for Funding)	FY 2021–22 Final LEA Allocation (April 2022)
Sample Unified	\$403,438	\$430,000

A table of final allocation amounts is located on the CDE Funding Results web page at <https://www.cde.ca.gov/sp/sw/t1/csileafiscalinfo.asp>.



# Report 1: Funding Plan

LEA & School Name	FY 2021–22 Preliminary Funding Plan ( <i>Closed</i> )	FY 2021–22 Final Funding Plan (April 2022) ( <i>Edit</i> )	LEA Action
Sample Unified	\$0.00	\$0	<a href="#">Edit</a>
School A	\$201,719	\$215,000	<a href="#">Edit</a>
School B	\$201,719	\$215,000	<a href="#">Edit</a>
<b>Total Distributed</b>	<b>\$403,438</b>	<b>\$430,000</b>	n/a



# Report 1: Funding Plan Justification

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In the textbox provided under the Funding Plan table, the LEA is required to provide a justification for all Funding Plan changes.

## Justification for Funding Plan Changes

***Example:*** School A and B's allocations increased by \$13,281 each due to the increase of the LEA's Final Allocation amount.



# Report 1: Budget Summary (1)

The Budget Summary combines LEA-and school-level budget amounts for CSI Project activities.

Object Code	Budget Amount	Budget Detail	Percent of Total Budget	LEA Action
1000–1999 Certificated Personnel Salaries	<b>[LEA to enter amount]</b>	<p><b>[LEA to Select All That Apply]</b></p> <ul style="list-style-type: none"> <li>• Capacity building</li> <li>• Stakeholder engagement</li> <li>• Needs assessment/root cause analysis</li> <li>• Selecting and implementing evidence-based interventions/strategies/activities</li> <li>• Monitoring and evaluating improvement efforts</li> <li>• Other CSI activities</li> </ul>	%	<u>Edit</u>



# Report 1: Budget Summary (2)

Object Code	Budget Amount	Budget Detail	Percent of Total Budget	LEA Action
2000–2999 Classified Personnel Salaries	\$0	<b>Select All That Apply:</b>	%	<a href="#">Edit</a>
3000–3999 Employee Benefits	\$0	<b>Select All That Apply:</b>	%	<a href="#">Edit</a>
4000–4999 Books and Supplies	\$0	<b>Select All That Apply:</b>	%	<a href="#">Edit</a>
5000–5999 Services and Other Operating Expenditures	\$0	<b>Select All That Apply:</b>	%	<a href="#">Edit</a>
5100 (Sub-agreements over \$25,000)	\$0	<b>Select All That Apply:</b>	%	<a href="#">Edit</a>
6400–6500 Equipment and Equipment Replacement	\$0	<b>Select All That Apply:</b>	%	<a href="#">Edit</a>
7310 Indirect Cost	\$0	<i>n/a</i>	%	<a href="#">Edit</a>
<b>Total Budget Summary</b>	<b>\$0</b>	<i>n/a</i>	%	<a href="#">n/a</a>





# Report 1: Budget Summary Narrative

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In the textbox below the Budget Summary, the LEA will be required to explain:

- How the costs associated with each major object code and project activity relate to the development and implementation of the CSI Plan, and
- How the costs directly support implementation of the evidence-based interventions/strategies/activities and reason/s/ for identification.



# Budgeting Tips

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- The Budget Summary must follow and align with the evidence-based interventions/strategies/activities as outlined in the LEA's CSI Plan.
- If budgeting for a similar item/service that was previously purchased, use those actual expenditures to inform the Budget Summary projections.
- Be intentional and focused on leveraging CSI funding to directly support and improve student outcomes.



# Report 1: Expenditure Reporting (1)

Object Code	Expenditure Amount	Percent of Total Budget	LEA Action
1000–1999 Certificated Personnel Salaries	\$0	%	<a href="#">Edit</a>
2000–2999 Classified Personnel Salaries	\$0	%	<a href="#">Edit</a>
3000–3999 Employee Benefits	\$0	%	<a href="#">Edit</a>
4000–4999 Books and Supplies	\$0	%	<a href="#">Edit</a>
5000–5999 Services and Other Operating Expenditures	\$0	%	<a href="#">Edit</a>
5100 (Sub-agreements over \$25,000)	\$0	%	<a href="#">Edit</a>
6400–6500 Equipment and Equipment Replacement	\$0	%	<a href="#">Edit</a>
7310 Indirect Cost	\$0	%	<a href="#">Edit</a>
<b>Total Report 1</b>	\$0	%	<a href="#">n/a</a>



# Report 1: Expenditure Reporting (2)

## Indirect Costs

Description	Report 1 Expenditures	Total Maximum Allowable Indirect Costs
Maximum Allowable Indirect Costs	\$0	Automatically Calculated

## Balance

FY 2021–22 Final Allocation (April 2022)	Total Expenditures To-Date	Cash Balance
Sample Unified	Automatically Calculated	Automatically Calculated



# Report 1: Submission

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## Remarks (optional)

*Enter remarks here (Max 4000 characters)*

**Save Remarks**

**Submit Report**

**Submission History**

**Export Report to Excel**



# Report 2

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- CSI Plan Approval/Adoption Dates
  - Type of CSI Plan: **SPSA** or **LCAP**
  - Date of Plan Approval/Adoption or Scheduled Approval/Adoption date by the School and LEA
- Expenditures
  - Performance Period: July 1, 2022, to September 30, 2022



# Reports 3, 4, and Final

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## Report 3

- Expenditures
  - Performance Period: October 1, 2022, to January 31, 2023

## Report 4

- Expenditures
  - Performance Period: February 1, 2023, to June 30, 2023

## Final Report

- Expenditures and Grant Evaluation
  - Performance Period: July 1, 2023, to September 30, 2023



# Final Report & Grant Evaluation (1)

## Final Grant Evaluation

- **Review** LEA Allocation amount
- **Review** Final Expenditures and Closeout Report
  - Closeout Report—Remaining Unspent Funds
  - Indirect Costs
- **Complete and submit** the Grant Performance Report





# Final Report & Grant Evaluation (2)

## Grant Performance Report

- **Prompt 1:** Describe the LEA's vision for using CSI funds to improve school and student outcomes in schools identified for CSI.
- **Prompt 2:** Describe the evidence-based strategies that improved school and student outcomes.



# Final Report & Grant Evaluation (3)

## Grant Performance Report

- **Prompt 3:** Describe the challenges the LEA faced, the problems that were overcome, and key lessons learned. What changes were made as a result of this information in order to improve school and student outcomes?
- **Prompt 4:** Describe how the LEA will sustain improvements made.



# Apportionments

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<b>First Apportionment (Approved Application)</b>	<b>Reports 1 through Final</b>
25 percent of the preliminary LEA allocation	Claimed expenditures less prior payment

The CDE will apportion funds approximately two months after a reporting period has ended.



# Budget Revisions (1)

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The **Budget Summary** tab will be available once Report 1 has been approved.

GMART Home	Funding Application	LEA Contact Info	CDE Contact Info	Budget Summary
Grant Management Reports	Federal Reports	Report History	GMART Requests	



# Budget Revisions (2)

Budget Summary Table

Object Code	Last Approved Budget	Last Approved Budget Detail	Revised Budget Amount	Revised Budget Detail	Revision Justification	Percent of Total Budget
1000–1999 Certificated Personnel Salaries	\$10,000.00	Carried over from Last Approved Budget Detail  (Auto-populated)	[LEA to enter]	<p><b>[LEA to select all that apply]:</b></p> <ul style="list-style-type: none"> <li>• Capacity building</li> <li>• Stakeholder engagement</li> <li>• Needs assessment/root cause analysis</li> <li>• Selecting and implementing evidence-based interventions/strategies/activities</li> <li>• Monitoring and evaluating improvement efforts</li> <li>• Reviewing/identifying and addressing, through implementation of the CSI plan, resource inequities, which may include a review of LEA- and school-level budgeting</li> </ul>	<p><b>[LEA to enter Revision Justification]</b></p> <p>The LEA must provide a detailed justification for the increase or decrease from the last approved budget amount that details why the change is occurring.</p>	(Auto-populated)

Reference [Appendix](#) for long descriptive text.



# Budget Revisions (3)

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## Last Approved Budget Summary Narrative

This textbox will display the LEA's last approved Budget Summary Narrative.

## Revised Budget Summary Narrative

Explain how the revised budgeted amounts associated with each major object code and project activity relate to the development and implementation of the CSI plan/s/, including how the costs directly support implementation of evidence-based interventions/strategies/activities and reason/s/ for identification.

**[LEA will revise/update their Budget Summary Narrative as it relates to their Revised Budget Summary.]**

Reference [Appendix](#) for long descriptive text.



# Budget Summary FAQ #1 (1)

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**Question:** When must an LEA submit a Budget Summary revision?

**Answer:** A Budget Summary revision will be required when an LEA determines that a change to a budgeted amount in a given object code exceeds the 10 percent threshold.

The CDE is aware that budgets may change, but the LEA should take proper steps to ensure that budgeted amounts are aligned with the evidence-based interventions/strategies/activities as indicated in the LEA's approved CSI Plan/s/.



# Budget Summary FAQ #1 (2)

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## Example 1: Budget Summary Revision Required

Approved budgeted amount for Object Codes 5000–5999 was \$30,000. The LEA underestimated the cost of a particular service and determined the revised budget amount should be \$40,000, an increase of \$10,000.

In this example, the LEA **would be required** to submit a Budget Summary revision, as the revised amount exceeds 10 percent of the previously approved budgeted amount.

10 percent of \$30,000 is \$3,000. A budget increase above \$3,000, will require a Budget Summary revision.





# Budget Summary FAQ #1 (3)

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## Example 2: Budget Summary Revision Not Required

Approved budgeted amount for Object Codes 4000–4999 was \$10,000. The LEA underestimated the cost of books and supplies and determined the revised budget amount should be \$10,500, an increase of \$500.

In this case, the LEA **would not be required** to submit a Budget Summary revision, as the revised amount does not exceed 10 percent of the previously approved budgeted amount.

10 percent of \$10,000 is \$1,000. A budget increase below \$999.99, **would not require** a Budget Summary revision.



# Budget Summary FAQ #2

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**Question:** Is a Budget Summary revision required if an LEA makes a change to its Funding Plan?

**Answer:** Not necessarily. The Funding Plan captures how the LEA intends to distribute its allocation between the district and/or school, whereas the Budget Summary captures how the LEA intends to expend its allocation across object codes.

If the Funding Plan alters how the LEA plans to expend its allocation, then a Budget Summary revision may be needed.



# Budget Summary FAQ #3

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**Question:** Must a Budget Summary revision be approved by the CDE before the LEA can submit a Grant Management Report?

**Answer:** An LEA must have an approved Budget Summary **prior** to making expenditures that are beyond budgeted amounts. If submitted expenditures exceed budgeted amounts, an error message will display and the LEA must resolve the error in order to move forward.

Therefore, it is important that budgeted amounts are aligned with the evidence-based interventions/strategies/activities as indicated in the LEA's approved CSI Plan/s/.



# Budget Summary FAQ #4

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**Question:** If an LEA requests to revise its Budget Summary, must it also revise its Budget Summary Narrative?

**Answer:** Depending on the changes to the LEA Budget Summary, an LEA may also need to revise its Budget Summary Narrative.

For example, moving a significant amount of funding from one object code series to another object code series, would require the Budget Summary Narrative to be revised in at least the two object code series in which the change occurred.



# Capital Outlay (1)

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- LEAs may claim Capital Outlay expenditures for the following object codes:
  - 6400-Equipment (**computer systems only**)
  - 6500-Equipment Replacement (**computer systems only**)
- Capital Outlay expenditures have a **very narrow focus** and no other Equipment/Equipment Replacement expenditures may be claimed within the 6000 object code series, as they do not align with the purpose and intent of the ESSA CSI LEA subgrant.



# Capital Outlay (2)

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## Reporting Capital Outlay Expenditures in GMART

- See Expenditure Table on slide 19
- If 6400–6500 reported expenditures total \$5,000 or more, the GMART will require a response to the following prompt:

The LEA has claimed a Capital Outlay expenditure of \$5,000 or more. Does this expenditure include an item with a unit cost of more than \$5,000?



# Capital Outlay (3)

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## Reporting Capital Outlay Expenditures in GMART

- If **Yes**, the LEA must provide the date the *Title I CSI Capital Outlay Expenditures Request Form* was approved by the CDE.
- If **No**, the LEA will not be prompted to provide additional information in the GMART.



# Capital Outlay (4)

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## Obtaining Approval for Capital Outlay Expenditures

Federal requirements located in the Office of Management and Budget (OMB) guidance pursuant to Title 2, Code of Federal Regulations (CFR), Part 200.439(b)(2), require a subgrantee to obtain prior written approval from the Federal awarding agency or from its awarding agency prior to incurring the cost of a Capital Outlay expenditure.

**Only items with a unit cost of \$5,000 or more will require prior written approval from the CDE.**





# Capital Outlay (5)

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## Title I CSI Capital Outlay Expenditures Request Form

The form is located on the CDE ESSA CSI LEA Authorized Use of Funds web page at

<https://www.cde.ca.gov/sp/sw/t1/csileaauthusefunds.asp> and is specific to the CSI program.

**NOTE:** The **Title I CSI form is separate** from the forms that are used for the Title I, Part A and Part D programs. For more information about Title I, Part A and Part D Capital Expenditures, please visit <https://www.cde.ca.gov/sp/sw/t1/capitalexpenditure.asp>.



# Capital Outlay (6)

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## Completing the Title I CSI Capital Outlay Expenditures Request Form

The LEA will provide:

- Contact information and
- Responses to six prompts

The prompts will require the LEA to provide very detailed information as to how the proposed Capital Outlay expenditure will support the implementation of the CSI Plan and CSI program as a whole.



# Capital Outlay (7)

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## Review of the Title I CSI Capital Outlay Expenditures Request Form

- If the request is **approved**, the CDE will email the LEA and attach the approved form for confirmation.
- If the request is **not approved**, the CDE will email the LEA and return the form with relevant remarks/comments. Depending on the reason/s/ provided, the LEA may be able to resubmit for reconsideration.



# Reporting Tips

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- The LEA is still required to submit a Grant Management Report even if it does not have expenditures for a given reporting period. The LEA must enter \$0 (zero).
- The LEA must provide the required detail in the Budget Summary Narrative. GMART Instructions are located at <https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>.
- If a CSI-eligible school closes anytime throughout the subgrant, the LEA must communicate this information through the new **Submit a Request** tab.
- CSI LEA Closeout Instructions are located at <https://www.cde.ca.gov/sp/sw/t1/csileacloseout.asp>.



# Closeout Tips

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- If the LEA has a **\$0 (zero)** cash balance, the GMART will prompt the LEA to closeout its subgrant.
- If the LEA has a **\$25 cash balance or less**, the GMART will ask the LEA if would like to:
  - Continue expending its CSI LEA subgrant, or
  - Proceed to closing out its CSI LEA subgrant
- If the LEA has **more than a \$25 cash balance**, the LEA can request closeout at any time.



# GMART Update: Submitting a Request (1)

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A new **GMART Requests** tab has been added to the GMART menu bar.

GMART Home	Funding Application	LEA Contact Info	CDE Contact Info	Budget Summary
Grant Management Reports	Federal Reports	Report History	<b>GMART Requests</b>	



# GMART Update: Submitting a Request (2)

The **GMART Requests** tab can be used to request the following actions:

- Revise a previously submitted Grant Management Report
- Communicate the closure of a CSI-eligible school
- Ask a question or arrange a phone call with CDE staff



# GMART Update: Submitting a Request (3)

If requesting to revise a previously submitted Grant Management Report, the LEA must also provide the following information:

- The name of the Grant Management Report that requires revisions (i.e., Report 1, Report 2, etc.), and
- The reason the Grant Management Report requires revisions
  - Funding Plan, or
  - Expenditures and/or indirect costs





# GMART Update: Submitting a Request (4)

If communicating about the closure of a CSI-eligible school, the LEA must provide the following information:

- The name of the closed school, and
- The date the school closed

## **Note:**

The California Department of Education (CDE) will determine and finalize school closure dates using the California School Directory.

Depending on how your LEA distributed its CSI funds, a Funding Plan adjustment may be required as a result of the school closure.



# GMART Update: Submitting a Request (5)

If asking a question or arranging a phone call with CDE staff, the following information must also be provided as applicable:

- Topic of the question/discussion
- Dates and times that LEA is available to speak
- Call back number
- Name and title of the person requesting the call



# What's On Your Mind?

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Q & A





# **PART II**

## Federal Reporting

# **Federal Reporting Requirements**

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The CDE is required to meet **two** separate reporting requirements for ESSA, Section 1003 funds for CSI:

- 1. Consolidated State Performance Report (CSPR)**
- 2. ESSA, Section 1003(i) for the state report card**



# CSPR (1)

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- The CSPR is the required annual reporting tool for each State, the District of Columbia, and Puerto Rico as authorized under Section 9303 of the ESEA as amended by the ESSA.



# CSPR (2)

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- The CSPR is part of the federal EDFacts Initiative.
  - EDFacts centralizes performance data supplied by SEAs with other data assets, such as financial grant information, within the ED to enable better analysis and use in policy development, planning, and management.



# CSPR (3)

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- Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies is included in the CSPR.
- The SISO is required to collect CSPR data related to ESSA, Section 1003 funds for CSI.
- The CDE is required to submit these data to the ED in February of each year.





# CSPR (4)

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- The data collected using this file specification are used by the ED to monitor and report performance on programs and activities supported by the ESEA, as amended by the ESSA. The table below describes the required data.

<b>Grant Description</b>	<b>Data Collection</b>
School Improvement Funds 1003(a)	The dollar amount that the school received for school improvement under Section 1003(a) of the ESEA, as amended by the ESSA.



# CSPR (5)

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- What is the reporting period?
  - The reporting period is a School Year (SY) –any twelve-month period. In other words, what funds were allocated to the school during the previous school year under Section 1003(a) of the ESSA?



# ESSA, Section 1003(i) (1)

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Under Section 1003(a) of the ESSA, an SEA must reserve a portion of its Title I, Part A allocation to assist LEAs that serve schools implementing CSI plans under ESSA, Section 1111(d) and 34 Code of Federal Regulations §§200.21 or 200.22.



# ESSA, Section 1003(i) (2)

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Related to the Title I, Part A reservation, the state report card must include:

- All the **LEAs and schools** that received Section 1003 school improvement funds,
- The amount of funds **each school** received, and
- The **types of strategies implemented** in each school with such funds [ESSA, Section 1003(i)].



# ESSA, Section 1003(i) (3)

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The ED provides some **examples** of strategies that may be included in the state report card:

- Increasing access to effective teachers or adopting incentives to recruit and retain effective teachers
- Increasing or redesigning instructional time
- Implementing interventions based on data from early warning indicator systems
- Reorganizing the school to implement a new instructional model



# ESSA, Section 1003(i) (4)

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Continued from previous slide:

- Implementing strategies designed to increase diversity by attracting and retaining students from varying socioeconomic backgrounds
- Replacing school leadership with leaders who are trained for or have a record of success in low-performing schools
- In the case of an elementary school, increasing access to high-quality preschool



# ESSA, Section 1003(i) (5)

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The SISO is required to collect ESSA, Section 1003(i) data and provide it to the CDE Measurement and Technical Analysis Unit. This office can be reached at [AAU@cde.ca.gov](mailto:AAU@cde.ca.gov).



# FY 2021–22 Federal Reporting (1)

- To streamline the data collections, the SISO is combining the two federal reporting requirements with corresponding grant expenditure reporting periods.
- The SISO will use the GMART to collect CSPR and ESSA, Section 1003(i) data.





# **FY 2021–22 Federal Reporting (2)**

- For each assigned grant period, the LEA will be required to provide the following information:
  - 1. Amount of funds distributed to each CSI school (*not the LEA*)**
  - 2. Types of Strategies implemented with ESSA, Section 1003 funds**



# FY 2021–22 Federal Reporting Timeline

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Federal FY Reporting Time Period (Date Period Covered)	Aligned to GMART Reporting Period
<b>SY 2021–22</b> <i>(March 14, 2022, to June 30, 2022)</i>	2
<b>SY 2022–23</b> <i>(July 1, 2022, to June 30, 2023)</i>	Final
<b>SY 2023–24</b> <i>(July 1, 2023, to September 30, 2023)</i>	N/A

See [slide 6](#) for FY 2021–22 Subgrant Reporting



# Federal Reports Tab (1)

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## Grant Management and Reporting Tool Menu Bar

GMART Home	Funding Application	LEA Contact Info	CDE Contact Info	Budget Summary
Grant Management Reports	<b>Federal Reports</b>	Report History	GMART Requests	



# Federal Reports Tab (2)

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**SY 2021–22**

## Federal Reporting Data

School Name	Amount of Funds School Received Between (3/14/22 through 6/30/22)	Types of Strategies Implemented
School A	[LEA to enter amount]	[LEA to enter the strategies the <b>school</b> implemented]
<b>Total Distributed</b>	Automatically calculated	n/a



# Federal Report Submission

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## Remarks (optional)

*Enter remarks here (Max 4000 characters)*

**Submit Federal Report**

**Submission History**



# ESSA CSI Resources (1)

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## **CSI web page**

<https://www.cde.ca.gov/sp/sw/t1/csi.asp>

## **CSI Webinars web page**

<https://www.cde.ca.gov/sp/sw/t1/csiwebinars.asp>

## **GMART Logon web page**

<https://www3.cde.ca.gov/gmart/gmartlogon.aspx>

## **GMART Instructions web page**

<https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>

## **Indirect Cost Rates web page**

<https://www.cde.ca.gov/FG/ac/ic/>



# ESSA CSI Resources (2)

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## **CSI Authorized Use of Funds web page**

<https://www.cde.ca.gov/sp/sw/t1/csileaauthusefunds.asp>

## **Title I CSI Capital Outlay Expenditures Request Form**

<https://www.cde.ca.gov/sp/sw/t1/documents/csicapexform.pdf>

## **Capital Outlay Guidelines (Procedure 330)**

<https://www.cde.ca.gov/fg/ac/sa/documents/csam2019complete.pdf>

## **Continuous Improvement web page**

<https://www.cde.ca.gov/sp/sw/t1/continuousimprovement.asp>



# Survey

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As with past presentations, the CDE would like to hear directly from you.

Posted in the chat, is a link to a quick 2-minute survey. Please take a few moments and share with us your thoughts about today's webinar.

A link to the survey will also be provided in the “Thank you for attending” email that we will send out later today from [SISO@cde.ca.gov](mailto:SISO@cde.ca.gov). If you do not receive the email, please check your junk or spam folder.





# Contact Us

**School Improvement and Support Office**

(916) 319-0833

[SISO@cde.ca.gov](mailto:SISO@cde.ca.gov)

# Appendix: Slide 29 (1)

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Title of Image: [Budget Revisions \(2\)](#)

Budget Summary Table

Column 1 Heading: Object Code

Column 1 Content: 1000-1999 Certificated Personnel Salaries

Column 2 Heading: Last Approved Budget

Column 2 Content: \$10,000.00



# Appendix: Slide 29 (2)

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Column 3 Heading: Last Approved Budget Detail

Column 3 Content: Carried over from Last Approved Budget Detail (Auto-populated)

Column 4 Heading: Revised Budget Amount

Column 4 Content: [LEA to enter]

Column 5 Heading: Revised Budget Detail

Column 5 Content: [LEA to select all that apply]



# Appendix: Slide 29 (3)

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*Continued from previous screen*

Column 5 Content: Capacity building; Stakeholder engagement; Needs assessment/root cause analysis; Selecting and implementing evidence-based interventions/strategies/activities; Monitoring and evaluating improvement efforts; Reviewing/identifying and addressing, through the implementation of the CSI Plan, resource inequities, which may include a review of LEA- and school-level budgeting



# Appendix: Slide 29 (4)

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Column 6 Heading: Revision Justification

Column 6 Content: [LEA to enter Revision Justification] The LEA must provide a detailed justification for the increase or decrease from the last approved budget amount that details why the change is occurring.

Column 7 Heading: Percent of Total Budget

Column 7 Content: [Auto-populated]



# Appendix: Slide 30 (1)

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**Title of Image:** [Budget Revisions \(3\)](#)

Last Approved Budget Summary Narrative

Textbox with the following language: This textbox will display the LEA's last approved Budget Summary Narrative.



# Appendix: Slide 30 (2)

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*Continued from previous slide.*

## Revised Budget Summary Narrative

Explain how the revised budgeted amounts associated with each major object code and project activity relate to the development and implementation of the CSI plan/s/.

Including how the costs directly support implementation of evidence-based interventions/strategies/activities and reason/s/ for identification.



# Appendix: Slide 30 (3)

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*Continued from previous slide.*

Textbox with the following language: [LEA will revise/update their Budget Summary Narrative as it relates to their Revised Budget Summary.]

