

2020–21 Every Student Succeeds Act Comprehensive Support and Improvement

Local Educational Agency Application for Funding Walkthrough

**January 7, 2021
10 a.m.**



Acronyms

CDE–California Department of Education

CSI–Comprehensive Support and Improvement

Dashboard–California School Dashboard

ESEA–Elementary and Secondary Education Act of 1965

ESSA–Every Student Succeeds Act of 2015

FY–Fiscal Year

GMART–Grant Management and Reporting Tool

LCAP–Local Control and Accountability Plan

LEA–Local Educational Agency

SEA–State Educational Agency

SISO–School Improvement and Support Office

SPSA–School Plan for Student Achievement

SY–School Year

First Things First

- Please use the Q & A feature to ask questions.
- A copy of this presentation has been posted on the CDE CSI Webinars web page located at <https://www.cde.ca.gov/sp/sw/t1/csiwebinars.asp>.

Overview

- School Eligibility Criteria for CSI
- FY 2020 CSI Funds
 - Statutory and Spending Authority
 - Formula
- 2020–21 ESSA CSI LEA Application for Funding Overview
- Completing and Submitting the 2020–21 ESSA CSI LEA Application for Funding



School Eligibility Criteria for CSI

School Eligibility Criteria for CSI (1)

Which schools are eligible for CSI?

- Two groups of schools are eligible for CSI:
 - All high schools with graduation rates below 68 percent
 - At least the lowest-performing five percent of Title I schools
- The 2020–21 ESSA CSI LEA Application for Funding is used to award FY 2020 CSI funds to LEAs with schools identified on the **2019 Dashboard** (not including schools that are now closed).

School Eligibility Criteria for CSI (2)

Please visit the following CDE CSI web page for more information about school eligibility for CSI, the 2019–20 ESSA Assistance Status Spreadsheet, the corresponding Record Layout and the 2019 Dashboard Technical Guide.

- 2019–20 ESSA Assistance Status Data Files at <https://www.cde.ca.gov/sp/sw/t1/essaassistdatafiles.asp>
- 2019 Dashboard Technical Guide (beginning on page 187) at <https://www.cde.ca.gov/ta/ac/cm/documents/dashboardguide19.pdf>



FY 2020 CSI Funds

FY 2020 CSI Funds: Statutory and Spending Authority (1)

- Authorized under ESSA, Section 1003
- The California Budget Act of 2020, Senate Bill 115 appropriated **\$129,415,000** local assistance funding for CSI.

FY 2020 CSI Funds: Statutory and Spending Authority (2)

FY 2020 CSI funds are:

- Available to each LEA with schools identified by the state for CSI on the 2019 Dashboard and that submits an approvable application for funding
- Allocated on the basis of a formula
- Based on California's annual Title I, Part A allocation
- Contingent upon the California Budget Act

FY 2020 CSI Funds: Formula (1)

$$\left(\frac{A}{B}\right) \times C$$

Funding Formula: A divided by B, then multiplied by C

A = Total Amount of Available CSI Funds

B* = Total Number of Schools in California **Eligible for CSI**

C* = Total Number of Schools Within an LEA **Eligible for CSI Funding**

- **Note for FY 2020 CSI awards: Schools identified for CSI on the 2019 Dashboard and that have since closed will be removed from the total school count (B above)**
- **Final** allocations will take into consideration school counts from LEAs that decline funding

*Any LEA with schools eligible for CSI that also receive School Improvement Grant funds is not eligible to apply for CSI Funding on behalf of those schools.

FY 2020 CSI Funds: Formula (2)

Example:

\$100,000 (**A**) is made available to 100 (**B**) CSI eligible schools.

“LEA K” has five (**C**) schools that meet the criteria for CSI.

$$\left(\frac{\$100,000 (A)}{100 (B)} \right) \times 5 (C) \quad \longrightarrow \quad (\$1,000) \times 5 = \$5,000$$

In this example, \$5,000 would be allocated to “LEA K”.

FY 2020 CSI Funds: Preliminary and Final Award Amounts

- The CDE calculates **preliminary** award amounts so that the LEA can complete the application for funding. The preliminary award amounts are pre-populated into the GMART for each eligible LEA.
- FY 2020 **preliminary** award amounts will be posted to the CDE CSI web page when the application for funding is released.
- Once all applications for funding are in and approved, the CDE calculates **final** award amounts. Award amounts for LEAs that decline funding are redistributed across the remaining LEAs.
- FY 2020 **final** award amounts will be posted to the CDE CSI web page when the first apportionment is processed.



2020–21 ESSA CSI LEA Application for Funding Overview

California Department of Education

2020–21 ESSA CSI LEA Application for Funding Overview: Purpose

- Section 1003 of the ESSA provides resources and assistance to LEAs to improve student outcomes in schools that meet the criteria for CSI.
- The ESSA requires LEAs to submit an application in order to receive funds for CSI.
- As a condition of funding, the LEA must partner with stakeholders, including school principals and other school leaders, teachers, and parents to locally develop and implement a plan for the school to improve student outcomes.
- School planning and LEA support and assistance for each school receiving comprehensive support are incorporated into the LCAP and SPSA processes.

2020–21 ESSA CSI LEA Application for Funding Overview: Statutory Authority

- ESSA Section 1003–School Improvement (<https://go.usa.gov/xfAWr>), pages 9 through 11.
- ESSA Section 1111(d)(1)–Comprehensive Support and Improvement (<https://go.usa.gov/xfAC2>), pages 33 through 35.
- Senate Bill 115 Budget Act of 2020 SEC. 41 Item 6100-134-0890 of Section 2 located at <https://go.usa.gov/xG3nb>.

2020–21 ESSA CSI LEA Application for Funding Overview: Grant Information

- The Budget Act of 2020 appropriated **\$129,415,000** in ESSA, Section 1003 local assistance funding to LEAs for CSI.
- The project period for this application begins February 15, 2021, and ends on September 30, 2022.
- FY 2020 ESSA, Section 1003 for CSI are available to each eligible LEA that submits an approvable application and will be allocated on the basis of a formula.
- The formula takes into consideration the total number of schools, statewide, that were identified for CSI on the **2019 Dashboard**.
- **FY 2020 ESSA, Section 1003 funds must be used to develop and implement a CSI plan for the 2021–22 school year for each identified school.**

2020–21 ESSA CSI LEA Application for Funding Overview: Eligibility Requirements

- Schools that were identified as a result of the 2019 Dashboard for CSI will retain their assistance status in the 2020–21 school year.
 - March 27, 2020 waiver of the 2020–21 school identification requirements of the ESEA, as reauthorized by the ESSA, is available on the CDE ESSA web page at <https://www.cde.ca.gov/re/es/documents/covid19waiverresponse.pdf>.
- Only LEAs with schools that were identified for CSI on the 2019 Dashboard, and that are still active, can apply for FY 2020 CSI funding.
- An LEA is defined as a county office of education, school district, or direct-funded charter school.

2020–21 ESSA CSI LEA Application for Funding Overview: Allowable Activities and Costs (1)

- More information about the use of ESSA CSI funds can be found at <https://www.cde.ca.gov/sp/sw/t1/csileaauthusefunds.asp>.
- School planning and LEA assistance for each school that meets the criteria for CSI will be incorporated into the LCAP and SPSA planning processes.
 - Federal school planning requirements are established in *Education Code* Section 64001(a) found at <https://go.usa.gov/xdcE6>.
- If CSI funds are used to implement actions/services to meet a goal articulated in the LCAP, those CSI funds would be included in the LCAP.

2020–21 ESSA CSI LEA Application for Funding Overview: Allowable Activities and Costs (2)

- FY 2020 CSI funds that are distributed to the school from the LEA must be included in the SPSA.
- Improvement strategies and activities must align to the goals, actions, and services in the LCAP.

2020–21 ESSA CSI LEA Application for Funding

Overview: Allowable Activities and Costs (3)

FY 2020 CSI funds must be **prioritized and focused toward the area(s) identified for improvement** for each school based on the needs assessments and root cause analysis. Funds can only be spent on evidence-based interventions/strategies/activities directly related to the following CSI improvement plan development and implementation efforts:

- Building capacity
- Partnering with stakeholders
- Conducting needs assessments and root cause analysis
- Selecting and implementing evidence-based interventions/strategies/activities
- Using data and outcomes to monitor and evaluate improvement efforts
- Reviewing/identifying and addressing, through implementation of the CSI plan, resource inequities, which may include a review of LEA- and school-level budgeting

2020–21 ESSA CSI LEA Application for Funding

Overview: Allowable Activities and Costs (4)

Under the ESSA, CSI plans are required to be evidence-based. Section 8101(21)(A) of the ESEA defines an evidence-based intervention as being supported by:

- strong evidence
- moderate evidence
- promising evidence or
- evidence that demonstrates a rationale

ESSA, Section 1003 funds require the use of “evidence-based” interventions that meet higher levels of evidence. The table on the next slide lists ESSA’s top three levels of evidence.

The United States Department of Education’s non-regulatory guidance on evidence-based interventions is located at

<https://www2.ed.gov/policy/elsec/leg/essa/guidanceuseinvestment.pdf>.

2020–21 ESSA CSI LEA Application for Funding Overview: Allowable Activities and Costs (5)

Evidence Level	Description
Level 1: Strong Evidence	Based on at least one well-designed and well-implemented experimental study
Level 2: Moderate evidence	Based on at least one well-designed and well-implemented quasi-experimental study
Level 3: Promising Evidence	Based on at least one well-designed and well-implemented correlational study with statistical controls for selection bias

2020–21 ESSA CSI LEA Application for Funding

Overview: Disallowable Activities and Costs

- The use of federal funds, including ESSA, Section 1003 funds must be consistent with the Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. OMB information is located at <https://www.grants.gov/web/grants/learn-grants/grant-policies/omb-uniform-guidance-2014.html>.
- In addition, the California legislature stipulated in SB 115 that ESSA, Section 1003 funds **shall not be expended to hire additional permanent staff**.
- For Federal guidance on Supplement not Supplant for school improvement, see question 29a, page 21 to 22 located at <https://go.usa.gov/xdcPV>.

2020–21 ESSA CSI Application for Funding Overview: Grant Reporting Requirements (1)

Report Name	Reporting Data	Performance Period	Reporting Due Date
Report 1	<ul style="list-style-type: none"> • Funding Plan Adjustment • Expenditures • Budget Summary 	February 15, 2021, to June 30, 2021	July 31, 2021
Report 2	<ul style="list-style-type: none"> • CSI Plan Approved/Adopted Dates • Expenditures • Federal Report 	July 1, 2021, to September 30, 2021	October 31, 2021
Report 3	Expenditures	October 1, 2021, to January 31, 2022	February 28, 2022
Report 4	Expenditures	February 1, 2022, to June 30, 2022	July 31, 2022
Final Report and Grant Evaluation	<ul style="list-style-type: none"> • Final Expenditures and Closeout Report • Grant Performance Report • Federal Report 	July 1, 2022, to September 30, 2022	October 31, 2022

2020–21 ESSA CSI Application for Funding Overview: Grant Reporting Requirements (2)

- **Report 1:** In addition to reporting expenditure data, Report 1 also must include a Budget Summary that combines LEA- and school-level budget amounts for each authorized funding category. The LEA must also revise its Funding Plan to account for any changes in its final allocation amount.
- **Report 2:** In addition to reporting expenditure data, the LEA must report the date the CSI plan was approved and/or adopted by the school and LEA. The Federal Report that covers the 2020-21 school year, will also be completed at this time.
- **Reports 3 and 4:** The LEA is only required to report expenditure data.

2020–21 ESSA CSI Application for Funding

Overview: Grant Reporting Requirements (3)

- The **Final Report** and **Grant Evaluation** requires the LEA to provide final expenditure data, review its Closeout Report and submit a Grant Performance Report. The Federal Report that covers the 2021-22 school year, will also be completed at this time.
- The CDE will provide additional training and guidance for reporting requirements by early summer 2021.
- If the CDE does not receive the required reports, **funding may be delayed** or the CDE may bill the LEA to recover funds distributed to the LEA.

2020–21 ESSA CSI Application for Funding

Overview: Apportionments (1)

First Apportionment (Approved Application)	Subsequent Apportionments
Twenty-five percent of the total LEA allocation	Claimed expenditures for each performance period less prior cumulative payments.

Note: Reported expenditures are used for the purpose of calculating the LEA's apportionment. The use of federal funds must be consistent with the OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; ESSA requirements, and requirements in the 2020–21 ESSA CSI LEA AFF.

2020–21 ESSA CSI Application for Funding Overview: Apportionments (2)

- The acceptance and approval of reported expenditures does not preclude the CDE in any way from conducting program monitoring or audits.
- The CDE will process apportionments *approximately* one month after the final date of each reporting period.

2020–21 ESSA CSI Application for Funding Overview: Monitoring

- LEAs and schools that receive FY 2020 ESSA, Section 1003 funds for CSI will be monitored through the CDE's Federal and Program Monitoring (FPM) process.
- For questions about the FPM monitoring process for CSI, contact the Title I programs office by email at fpmoffice@cde.ca.gov or phone at 916-319-0935.

2020–21 ESSA CSI Application for Funding Overview: Application and Funding Results Timeline

Activity	Due Date
Funding Profile Posted to the CDE Web Page	December 2020
2020–21 ESSA CSI LEA Application for Funding Release Date (GMART)	January 6, 2021
2020–21 ESSA CSI LEA Application for Funding Due to CDE	January 20, 2021, by 4 p.m.
2020–21 ESSA CSI LEA Application for Funding Review by CDE Staff	January/February 2021
Funding Results and Schedule of Apportionments Posted to the CDE Web Page	April/May 2021

2020–21 ESSA CSI Application for Funding Overview: Application Process (1)

- The 2020–21 ESSA CSI LEA Application for Funding is an online application that includes six sections: (1) Intent to Apply; (2) General Assurances, Certifications, Terms, and Conditions; (3) Local Educational Agency Applicant Information; (4) Narrative Responses; (5) 2020–21 Comprehensive Support and Improvement Preliminary Funding Plan; and (6) Signatures.
- In order to receive ESSA, Section 1003 funds, each eligible LEA must complete and submit the 2020–21 ESSA CSI LEA Application for Funding to the CDE by the date specified in the Application and Funding Results Timeline. The LEA will receive email confirmation upon submission.

2020–21 ESSA CSI Application for Funding Overview: Application Process (2)

- The CDE will review each LEA application. If the LEA wishes to revise its online application after submission, the LEA must resubmit the application prior to the application due date **(January 20, 2021, by 4 p.m.)**, as specified in the Application and Funding Results Timeline.
- The CDE is not able to modify the application information after submission. Incomplete or late applications may delay funding.



Let's Pause to Answer Questions



Completing and Submitting the 2020–21 ESSA CSI LEA Application for Funding

General Information

The 2020–21 ESSA CSI LEA Application for Funding includes six sections:

- **Section 1:** Intent to Apply
- **Section 2:** General Assurances, Certifications, Terms, and Conditions
- **Section 3:** LEA Applicant Information
- **Section 4:** Narrative Responses
- **Section 5:** 2020–21 CSI Preliminary Funding Plan
- **Section 6:** Signatures

GMART

The GMART is a web-based system that allows LEAs to complete and submit the 2020–2021 ESSA CSI LEA Application for Funding.

Username and passwords:

- Usernames and passwords for the 2020–21 ESSA CSI LEA Application for Funding are the same as they were for the 2019–20 ESSA CSI LEA Application for Funding
- Are case-sensitive

For more information, visit the GMART instructions web page at <https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>.

GMART: Logging On

The GMART home page is located at:

<https://www3.cde.ca.gov/gmart/gmartlogon.aspx>.

Grant Management And Reporting Tool (GMART)

Logon

Username:

Password:

Logon

Reference Appendix (1) for alternative text version.

GMART: Opening the Application (1)

Grant Management And Reporting Tool (GMART)

Select Grant

Logoff

Please select the link below to begin or continue with your application:

[2020–21 Every Student Succeeds Act Comprehensive Support and Improvement Local Education Agency Grant Application for Funding](#)

Reference Appendix (2) for alternative text version.

GMART: Opening the Application (2)

Grant Management and Reporting Tool (GMART)

[GMART Home](#) [Application Review](#) [Sec 1-Intent to Apply](#) [Sec 2-Assurances](#) [Sec 3-LEA Information](#)
[Sec 4-Narrative Resp.](#) [Sec 5-Funding Plan](#) [Sec 6- Signatures](#) [Application Status](#) [CDE Contact Info](#)

[Logoff](#)

2020–21 Every Student Succeeds Act Comprehensive Support and Improvement Local Educational Agency Application for Funding

Due: January 20, 2021

Application Status: Not Submitted

[Application Overview](#)

Note: Each section of this application must be completed before advancing to subsequent sections.

Reference Appendix (3) and (4) for alternative text version.

GMART: Ready to Start the Application?

I have read above information and would like to continue to Section 1, the Intent to Apply.

Save and Continue to Section 1

Or

Save and Logoff

Reference Appendix (5) for alternative text version.

GMART Section 1: Intent to Apply (1)

- Any LEA that chooses to not apply for FY 2020 ESSA, Section 1003 funds for CSI is asked to submit this application to the CDE to communicate its intent.

This will allow the CDE to reallocate the amount of funds available to those LEAs choosing to apply for funding.

GMART Section 1: Intent to Apply (2)

- Choosing to not accept ESSA, Section 1003 funds **does not** relieve the LEA from meeting its statutory obligations under ESSA, Section 1111(d)(1). FY 2020 ESSA, Section 1003 funds provides resources and assistance to the LEA with schools meeting the criteria for CSI.

GMART Section 1: Intent to Apply (3)

The LEA must indicate if it intends to apply for funding.

- The LEA **intends** to apply for FY 2020 ESSA, Section 1003 funds. By checking this box, the LEA must complete the remaining five sections of this application.
- The LEA **does not intend** to apply for FY 2020 ESSA, Section 1003 funds. By checking this box, the LEA understands its statutory obligation to meet the requirements of the ESSA, Section 1111(d)(1). The LEA will be redirected to Section 6 to sign and submit this application.

GMART Section 2: General Assurances, Certifications, Terms, and Conditions (1)

- General Assurances, certifications, terms, and conditions are requirements of applicants and subgrantees as a condition of receiving funds.
- General Assurances and Certifications are available on the CDE Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/generalassurances2020.asp>.

GMART Section 2: General Assurances, Certifications, Terms, and Conditions (2)

In addition, the LEA agrees to comply with the following state and federal program terms and conditions:

1. Utilize the LCAP and SPSA processes to locally develop and implement a CSI plan in the 2021–22 school year that meets federal requirements for each school receiving funds under Section 1003 of the ESSA for CSI.
2. Align improvement strategies and activities to the goals, actions, and services in the LEA's LCAP.
3. Monitor schools receiving FY 2020 ESSA, Section 1003 funds for CSI.

GMART Section 2: General Assurances, Certifications, Terms, and Conditions (3)

4. Use a rigorous review process to recruit, screen, select, and evaluate any external partners, other than the county office of education and other agencies within the state system of support that the LEA would partner with to develop and implement the plan for CSI.
5. Align other federal, state, and local resources to carry out activities supported with funds received.
6. Modify practices and policies as appropriate, to provide operational flexibility that enables full and effective implementation of the plans to improve student outcomes in schools meeting the criteria for CSI.
7. Assure that each school that the LEA serves will receive all of the state and local funds it would have received in the absence of FY 2020 ESSA, Section 1003 funds.

GMART Section 2: General Assurances, Certifications, Terms, and Conditions (4)

8. Ensure that FY 2020 ESSA, Section 1003 funds are spent as indicated in this application, and agree that funds will be used only to provide support to the school/s meeting the criteria for CSI, including locally developing, implementing, monitoring, evaluating, and approving plans for the school to improve student outcomes.

- **I have read the above information and would like to proceed to Section 3, The LEA Applicant Information.**

Save and Continue to Section 3

Or

Save and Logoff

Reference Appendix (6) for alternative text version.

GMART Section 3: LEA Applicant Information (1)

LEA Applicant Information

Confirm the prepopulated information:

- Name of District and County
- LEA Address
- Preliminary FY 2020 LEA Allocation
- County/District Code
- National Center for Education Statistics (NCES)
- Data Universal Number System (DUNS)

Provide contact information for the following persons:

- Primary Grant Coordinator
- Secondary Grant Coordinator
- Fiscal Coordinator

GMART Section 3: LEA Applicant Information (2)

SAMPLE Unified School District (County: SAMPLE)

LEA Address:

Preliminary FY 2020 LEA Allocation: \$\$\$

County/District Code 00 00000

NCES: XXXXXXXX DUNS: XXXXXXXX

Please verify if the Local Educational Agency (LEA) Applicant Information listed above is accurate then check the appropriate box below. Applicant Information can be verified on the California School Directory web page located at <https://www.cde.ca.gov/schooldirectory/>.

The Preliminary Fiscal Year (FY) 2020 LEA Allocation can be verified on the CDE CSI LEA Fiscal Information web page at <https://www.cde.ca.gov/sp/sw/t1/csileafiscalinfo.asp>.

LEAs can verify their Data Universal Numbering System (DUNS) number through the Online Public Update for Schools web page located at <https://www3.cde.ca.gov/opuscads/default.aspx>.

- The LEA Applicant Information is **accurate**.
- The LEA Applicant Information is **inaccurate**. (**Do not** submit this application. Please use the “**Save and Logoff**” button and contact the School Improvement and Support Office at **(916) 319-0833** or SISO@cde.ca.gov for assistance.

Reference Appendix (7) through (9) for alternative text version.

GMART Section 3: LEA Applicant Information (3)

Edit Contact Information

Cancel

Please provide the required First and Last names and contact information for the Primary and Secondary Grant Coordinators and the Fiscal Coordinator. If the LEA only has a Primary Grant Coordinator, please duplicate that information for the Secondary Grant Coordinator.

Primary Grant Coordinator

First and Last Name:

Title:

Phone:

Ext. :

Email:

Fax:

Secondary Grant Coordinator

First and Last Name:

Title:

Phone:

Ext. :

Email:

Fax:

Fiscal Coordinator

First and Last Name:

Title:

Phone:

Ext. :

Email:

Fax:

Reference Appendix (10) through (12) for alternative text version.

GMART Section 4: Narrative Responses (1)

The LEA is required to utilize the LCAP and SPSA processes for the 2021–22 school year to locally develop and implement a plan for the school to improve student outcomes in each school that meets the criteria for CSI on the 2019 Dashboard.

- **Prompt 1:** Describe any separate planning process that the LEA will use. If the LEA will not use any separate planning process, please type **NA** for the response. **(Max 500 characters).**

GMART Section 4: Narrative Responses (2)

The LEA is required to utilize the LCAP and SPSA planning processes to monitor schools identified for CSI.

- **Prompt 2:** Describe any separate monitoring process that the LEA will use. If the LEA will not use any separate monitoring process, please type **NA** for the response. **(Max 500 characters).**

GMART Section 4: Narrative Responses (3)

- **Prompt 3:** Describe how CSI funds will be used to support the needs assessment and root cause analysis process to address the reasons for identification and to ensure that interventions/strategies/activities align to the goals, actions, and services in the LCAP. **(Max 1000 characters).**

GMART Section 4: Narrative Responses (4)

For the prompt below, external partners include any external service provider **other than the county office of education and other agencies within the state system of support that the LEA would partner with to develop and implement the CSI plan.**

- **Prompt 4:** Describe the LEA's rigorous review process to recruit, screen, select, and evaluate any external service provider with whom the LEA will partner. If the LEA will not partner with any external service provider/s, please type **NA** for the response. **(Max 1000 characters).**

GMART Section 5: 2020–21 CSI Preliminary Funding Plan (1)

- From the LEA's preliminary allocation under this grant, the LEA may distribute funds among the schools that meet the criteria for CSI on 2019 Dashboard.
- The total amount of distributed funds must match the LEA's Preliminary Allocation.
- The LEA will be required to adjust its Funding Plan when LEA allocation amounts are revised and determined to be final.
- If an eligible school closed or plans closure, **the LEA must contact the SISO for further instructions.**

GMART Section 5: 2020–21 CSI Preliminary Funding Plan (2)

- Preliminary allocations are prepopulated into the GMART and provide the LEA with early funding amounts so that they can complete the application and begin planning.
- Additionally, FY 2020 preliminary allocations are posted to the CDE CSI web page at <https://www.cde.ca.gov/fg/fo/r16/csileafundingresults20.asp>.
- Once all applications are submitted and approved, the CDE will adjust LEA allocations and post final allocations to the CDE CSI web page noted in the link in the second bullet above.
 - **Some LEAs may decline funding which allows the CDE to distribute their allocations across those LEAs wishing to receive funding.**

GMART Section 5: 2020–21 CSI Preliminary Funding Plan (3)

Section 5: 2020–21 Comprehensive Support and Improvement Preliminary Funding Plan

LEA Name	Preliminary FY 2020 LEA Allocation
Sample LEA	\$ XXX,XXX

The LEA must complete the required fields in the table below. From the LEA's preliminary allocation under this grant, the LEA may distribute funds among the schools that meet the criteria for CSI on the California School 2019 Dashboard. The total amount of distributed funds must match the LEA's preliminary allocation.

The LEA will be required to adjust its Funding Plan when LEA allocation amounts are revised and determined to be final.

Instructions: Please use the “Edit” button to enter data into the “Amount of Funds Distributed” field. Once data has been entered, use the “Update” button to save the data or the “Cancel” button to cancel the revision.

Reference Appendix (13) through (15) for alternative text version.

GMART Section 5: 2020–21 CSI Preliminary Funding Plan (4)

*** There is no data in this field.

LEA and School Name(s)	Preliminary FY 2020 Amount of Funds Distributed	LEA Action
Crescent USD (District)	\$ 0.00	Edit
Sunrise High School	\$ 0.00	Edit
Sunset Middle	\$ 0.00	Edit
Moonlight Continuation	\$ 0.00	Edit
Full Elementary	\$ 0.00	Edit
Total Distributed	\$ 0.00	n/a

LEA and School Name(s)	Preliminary FY 2020 Amount of Funds Distributed	LEA Action
Crescent USD (District)	100,000.00	Update Cancel
Sunrise High School	\$ 0.00	Edit
Sunset Middle	\$ 0.00	Edit
Moonlight Continuation	\$ 0.00	Edit
Full Elementary	\$ 0.00	Edit
Total Distributed	\$ 0.00	n/a

Reference Appendix (16) through (19) for alternative text version.

GMART Section 6: Signatures (1)

Section 6: Signatures

- As the duly authorized representative of the applicant, I have read all assurances, certifications, terms, and conditions associated with the 2020–21 Every Student Succeeds Act (ESSA) CSI LEA Application for Funding and CSI program requirements and I agree to comply with all requirements as a condition of funding.
- I certify that all applicable state and federal rules and regulations will be observed and that to the best of my knowledge, the information contained in this application is correct and complete.

By signing this application electronically, I, the duly authorized representative of the applicant, agree that my electronic signature is the legally binding equivalent to my handwritten signature.

Reference Appendix (20) and (21) for alternative text version.

GMART Section 6: Signatures (2)

LEA Name:

First and Last Name:

Title:

Date:

Email:

Phone Number:

Note: If the LEA wishes to revise its online application after submission, the LEA must resubmit the application prior to the application due date as specified in the Application and Funding Results Timeline.

The CDE is not able to modify the application information after submission. Incomplete or late applications may delay funding.

[Submit Application](#)

Or

[Save and Logoff](#)

Reference Appendix (22) and (23) for alternative text version.

GMART: Application Status Page

Application Status

Application Status: Submitted

The LEA should adhere to its record retention policies and print this application for record keeping.

[Print Submitted Application](#)

Application Submission and Review History:

*** There is no data in this field.

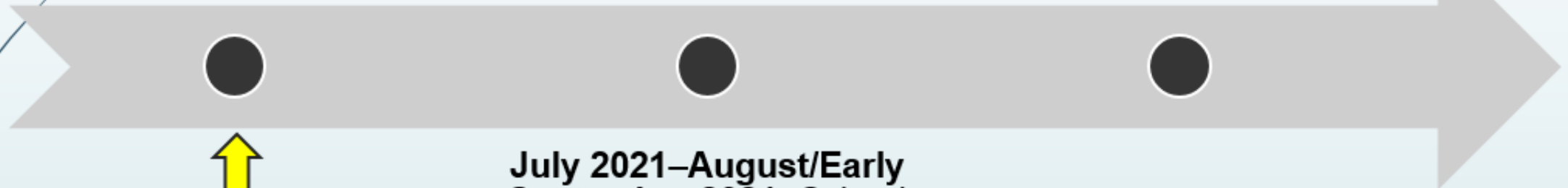
Application Version	Application Status	Date and Time	Name	Notes
1	Submitted	01/15/21 10:23:31	Abcd Efgh	***

Reference Appendix (24) and (25) for alternative text version.

FY 2020 CSI Funds: 2020–21 CSI Plan Development and Implementation Timeline

January 2021–June/July 2021: LEAs and Stakeholders Develop 2021–22 CSI Plan/s/

Beginning of the 2021–22 School Year: CSI Plan Implementation Begins



July 2021–August/Early September 2021: School and LEA Approval of 2021–22 CSI Plan(s)

This is also the time period that the LEA is completing the CSI Prompts in the 2021–22 LCAP.

Final Notes and Resources (1)

- In order to receive FY 2020 ESSA, Section 1003 funds for CSI, each eligible LEA must complete and submit the 2020–21 ESSA CSI LEA Application for Funding to the CDE **no later than January 20, 2021, by 4 p.m.**
- FY 2020 ESSA, Section 1003 funds for CSI must be used to **develop and implement a CSI plan for each eligible school for the 2021–22 school year** (July 1, 2021, through September 30, 2022).

Final Notes and Resources (2)

- CSI program information, including eligibility, program requirements, funding, and technical assistance resources are available on the CDE CSI web page at <https://www.cde.ca.gov/sp/sw/t1/csi.asp>.
- Continuous Improvement Resources, including highly prioritized and curated improvement planning frameworks, needs assessments and root cause analysis tools, plan development and stakeholder engagement facilitator guides, project-focused budgeting, etc., are also located on the CDE CSI web page at <https://www.cde.ca.gov/sp/sw/t1/csi.asp>

Q & A

If you have a question, please enter it in the Q & A window.

School Improvement and Support Office

(916) 319-0833

SISO@cde.ca.gov

Appendix (1)

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- Grant Management And Reporting Tool (GMART).
- Logon (This is the logon page).
- There is a text box for the LEA to enter its Username.
- There is a text box for the LEA to enter its Password.
- There is a “Logon” button for the LEA to select when logging on to the GMART platform.

Appendix (2)

Slide 39

- Grant Management And Reporting Tool (GMART).
- Select Grant (This is the page that allows the LEA to access the 2020–21 Every Student Succeeds Act Comprehensive Support and Improvement Local Educational Agency AFF).
- Logoff (This is the hyperlink that must be used if the applicant decides to log off).
- Please select the link below to begin or continue with your application.
- 2020–21 Every Student Succeeds Act Comprehensive Support and Improvement Local Educational Agency AFF (This is the hyperlink that must be selected in order to access the application).

Appendix (3)

Slide 40

- Grant Management And Reporting Tool (GMART).
- The heading details the menu options: GMART Home, Application Overview, Sec 1-Intent to Apply, Sec 2-Assurances, Sec 3-LEA Information, Sec 4-Narrative Responses, Sec 5-Funding Plan, Sec 6-Signatures, Application Status, and CDE Contact Info.
- Logoff (This is the hyperlink that must be used if the applicant decides to log off).

Appendix (4)

Slide 40 continued

- 2020–21 Every Student Succeeds Act Comprehensive Support and Improvement Local Educational Agency AFF (title of the AFF).
- Due January 21, 2021.
- Application Status: Not Submitted.
- Application Overview (title of the section that the LEA has currently accessed).
- Note: Each section of this application must be completed before advancing to subsequent sections.

Appendix (5)

Slide 41

- I have read above information, and would like to continue to Section 1 of the application.
- There are two buttons with the following options: the LEA may select the “Save and Continue to Section 1” button or the “Save and Logoff” button.

Appendix (6)

Slide 48

Section 2: General Assurances, Certifications, Terms, and Conditions (3)

8. Ensure that FY 2020 ESSA, Section 1003 funds are spent as indicated in this application, and agree that funds will be used only to provide support to the school/s meeting the criteria for CSI, including locally developing, implementing, monitoring, evaluating, and approving plans for the school to improve student outcomes.
 - I have read the above information and would like to proceed to Section 3, The LEA Applicant Information.
 - There are two buttons with the following options: the LEA may select the “Save and Continue to Section 3” button or the “Save and Logoff” button.

Appendix (7)

Slide 50

Section 3: LEA Information (2)

- SAMPLE Unified School District (County: SAMPLE)
- LEA Address:
- Preliminary FY 2020 LEA Allocation: \$\$\$
- County/District Code 00 00000
- NCES: XXXXXXXX DUNS: XXXXXXXX
- Please verify if the Local Educational Agency (LEA) Applicant Information listed above is accurate then check the appropriate box below. Applicant Information can be verified on the California School Directory web page located at <https://www.cde.ca.gov/schooldirectory/>

Appendix (8)

Slide 50 continued

- The Preliminary Fiscal Year (FY) 2020 LEA Allocation can be verified on the CDE CSI LEA Fiscal Information web page at <https://www.cde.ca.gov/sp/sw/t1/csileafiscalinfo.asp>.
- LEAs can verify their Data Universal Numbering System (DUNS) number through the Online Public Update for Schools web page located at <https://www3.cde.ca.gov/opuscads/default.aspx>.

Appendix (9)

Slide 50 continued

- The LEA Applicant Information is accurate.
- The LEA Applicant Information is inaccurate. Do not submit this application. Please use the “Save and Logoff” button and contact the School Improvement and Support Office at (916) 319-0833 or SISO@cde.ca.gov for assistance.

Appendix (10)

Slide 51

Section 3: LEA Information (3)

- There are two buttons with the following options: the LEA may select the “Edit Contact Information” button or the “Cancel” button.
- Please provide the required First and Last names and contact information for the Primary and Secondary Grant Coordinators and the Fiscal Coordinator. If the LEA only has a Primary Grant Coordinator, please duplicate that information for the Secondary Grant Coordinator.

Appendix (11)

Slide 51 continued

- **Primary Grant Coordinator**
 - First and Last Name:
 - Title:
 - Phone:
 - Ext:
 - E-mail:
 - Fax:
- **Secondary Grant Coordinator**
 - First and Last Name:
 - Title:
 - Phone:
 - Ext:
 - E-mail:
 - Fax:

Appendix (12)

Slide 51 continued

- **Fiscal Coordinator**
- First and Last Name:
- Title:
- Phone:
- Ext:
- E-mail:
- Fax:

Appendix (13)

Slide 58

Section 5: 2020–21 Comprehensive Support and Improvement Preliminary Funding Plan (3)

- A table is shown with the following header rows:
- LEA Name
- Preliminary FY 2020 LEA Allocation
- The table data row shows:
- Sample LEA
- \$XXX,XXX

Appendix (14)

Slide 58 continued

- The LEA must complete the required fields in the table below. From the LEA's preliminary allocation under this grant, the LEA may distribute funds among the schools that meet the criteria for CSI on the California School 2019 Dashboard. The total amount of distributed funds must match the LEA's preliminary allocation.

Appendix (15)

Slide 58 continued

- The LEA will be required to adjust its Funding Plan when LEA allocation amounts are revised and determined to be final.
- Instructions: Please use the “Edit” button to enter data into the “Amount of Funds Distributed” field. Once data has been entered, use the “Update” button to save the data or the “Cancel” button to cancel the revision.

Appendix (16)

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Section 5: 2020–21 Comprehensive Support and Improvement Preliminary Funding Plan (4)

- A table is shown with the following header rows:
- LEA and School Names
- Preliminary FY 2020 Amount of Funds Distributed
- LEA Action

Appendix (17)

Slide 59 continued

- The table data row shows the following:
- Crescent USD (District), 0.00, Edit
- Sunrise High School, 0.00, Edit
- Sunset Middle , 0.00, Edit
- Moonlight Continuation, 0.00, Edit
- Full Elementary, 0.00, Edit
- Total Distributed, 0.00, n/a

The LEA Action column allows the user to edit the table. The “Edit” hyperlinks are circled for emphasis.

Appendix (18)

Slide 59 continued

- Another table is shown to demonstrate the action after the “Edit” hyperlink is selected from the previous table.
- The table contains the following header rows:
 - LEA and School Names
 - Preliminary FY 2020 Amount of Funds Distributed
 - LEA Action

Appendix (19)

Slide 59 continued

The table data rows show the following:

- Crescent USD (District), \$ 100,000.00, Update, Cancel
- Sunrise High School, 0.00, Edit
- Sunset Middle , 0.00, Edit
- Moonlight Continuation, 0.00, Edit
- Full Elementary, 0.00, Edit
- Total Distributed, 0.00, n/a

In the first data row, the Update and Cancel options are circled to emphasize the action available after selecting the Edit option.

Appendix (20)

Slide 60

Section 6: Signatures (1)

- As the duly authorized representative of the applicant, I have read all assurances, certifications, terms, and conditions associated with the 2020–21 ESSA CSI LEA AFF and CSI program requirements; and I agree to comply with all requirements as a condition of funding.
- I certify that all applicable state and federal rules and regulations will be observed and that to the best of my knowledge, the information contained in this application is correct and complete.

Appendix (21)

Slide 60 continued

- By signing this application electronically, I, the duly authorized representative of the applicant, agree that my electronic signature is the legally binding equivalent to my handwritten signature.

Appendix (22)

Slide 61

Section 6: Signatures (2)

- The LEA is required to enter the following information for a signature:
 - LEA Name
 - First and Last Name
 - Title
 - Date
 - Email
 - Phone Number

Appendix (23)

Slide 61 continued

- **Note:** If the LEA wishes to revise its online application after submission, the LEA must resubmit the application prior to the application due date as specified in the Application and Funding Results Timeline.
- The CDE is not able to modify the application information after submission. Incomplete or late applications may delay funding.
- There are two buttons with the following options: the LEA may select the “Submit Application” button or the “Save and Logoff” button.

Appendix (24)

Slide 62

GMART: Application Status Page

- Application Status
- Application Status: Submitted
- The LEA should adhere to its record retention policies and print this application for record keeping.
- There is a “Print Submitted Application” button.

Appendix (25)

Slide 62 continued

- Application Submission and Review History:
 - *** There is no data in this field.
- The table header row shows the following:
 - Application Version
 - Application Status
 - Date and Time
 - Name
 - Notes
- The table data row shows the following:
 - 1
 - Submitted
 - 1/15/21 10:23:31 AM
 - Abcd Efgh
 - ***

Appendix (26)

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FY 2020 CSI Funds: 2020-21 CSI Plan Development and Implementation Timeline

- The horizontal arrow contains 3 bullets which indicate the 3 steps in the 2020–21 CSI Plan Development and Implementation process.
- January 2021–22: LEAs and Stakeholders Develop 2021–22 CSI Plans
- July 2021–August/Early September 2021: School and LEA Approval of 2021–22 CSI Plans
- Beginning of the 2021–22 School Year: CSI Plan Implementation Begins
- Vertical yellow arrow beneath the first bullet indicates “This is also the time period that the LEA is completing the CSI Prompts in the 2021–22 LCAP.”