

The California Department of Education (CDE) adjusted the Dashboard Alternative School Status (DASS) application timeline in 2022 to better align this data with the end of each school year. This revised timeline applies only to those schools applying for DASS. Schools that **automatically qualify** for DASS **are not required** to complete the application process.

For more information about DASS, the eligibility criteria, and the current list of active DASS schools, access the CDE DASS web page at <https://www.cde.ca.gov/ta/ac/dass.asp>.

## February–March 2023 (Part One)

### Complete and Submit the DASS Survey

Part One of the DASS application process is an online survey, which will **open** on **February 10, 2023**, and **close** on **March 17, 2023**. When determining a school's percentage of at-promise or high-risk students for DASS eligibility, please use the school's current enrollment at the time of application. A student is considered high-risk if they meet one of the high-risk criteria approved by the State Board of Education upon first enrollment at the school. Students who become high-risk after initial enrollment should not be included.

Once the survey has been submitted, the individual listed as the DASS coordinator will receive instructions by email within two business days for completing Part Two of the DASS application. Final approval of the DASS application is contingent upon completion of Part Two.

## March–June 2023 (Part Two)

### Obtain Supporting Documents from the Local District Governing Board

- Signatures of the school principal, county or district superintendent or charter school administrator, and local board president on the DASS Eligibility Certification Form
- A copy of the board agenda and minutes that indicate the approval of the DASS eligibility certification; the local district governing board or the charter school board must certify that the school's enrollment meets the DASS criteria in a board agenda item

**Note:** If the school's DASS eligibility was certified by the charter school board, a letter must be sent to the charter's authorizing governing board notifying them of their DASS eligibility with their intent to apply for DASS. A copy of the notification letter must also be submitted to the CDE.

### Submit Approved Documents to the CDE

To receive final approval of your DASS application, all required supporting documents must be uploaded to the **assigned box.com folder by June 16, 2023**. To ensure that you meet this timeline, please take the DASS eligibility certification to your local district governing boards **before June 16, 2023**.

**Note:** Supporting documents submitted by email or by mail will not be accepted.

