## Suggested Timeline for Student Use of the Smarter Balanced Universal Tools, Designated Supports, and Accommodations (UDAs)

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event/Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>WINTER BREAK</td>
<td>Teachers trained on and participate in local process to identify students who will benefit from using Designated Supports, particularly teachers of English learners and students with SSTs.</td>
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<tr>
<td>SUMMATIVE ASSESSMENT</td>
<td>Teachers select and ensure students practice the use of UDAs during daily instruction and classroom assessment, including the interim assessments; teachers/teams reflect on the value of the UDAs chosen for individual students.</td>
</tr>
</tbody>
</table>

### Engage Teachers in Ongoing Site Based Professional Development

- **District and site admins** provide structured opportunities for staff to gain expertise with the Smarter Balanced assessments and UDAs.
- **Teachers** trained on Matrix One, especially the Designated Supports.
- **Site Admins** communicate and collaborate with parents/guardians about available supports.

### Build Student Skill and Expertise Using Accessibility Supports

- **Teachers** generate ideas about student needs and grade level technology skills.
- **Teachers and students** explore the UDAs.
- **Students** practice the technology skills needed to access test items.

### Communicate and Collaborate with Parents/Guardians About Available Supports

- **Work with parents to identify potential UDAs for students**
- **ELAC**
- **IEPs**
- **SSTs**
- **PTA**
- **Open House**
- **Parent-Teacher Conferences**
- **Family Resource Centers**
- **Family Empowerment Centers**
- **Migrant Education**
- **Parent Committee**
- **Annual testing letter to parent/guardian to include a statement about the availability of UDAs.**

*Updated version available December 2015*

### Notes

- **Practice Tests, Training Tests, Interim Assessments**
- **Videos**
- **Matrix One**
- **ISAAP Tool**
- **CAASPP Timeline for Use of Accessibility Supports**
- **California Department of Education, Posted July 2016**

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*Updated version available December 2015*