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For more information regarding the content of this material, please contact the Charter Schools Division by phone at 916-322-6029 or by email at charters@cde.ca.gov.

Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23

Information collected on this form is pursuant to *California Code of Regulations*, Title 5 (5 CCR). Instructions for completing this form can be found on the California Department of Education (CDE) website at <https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>.

Users should download and save the PDF prior to entering data into the form. The recommended program for completing the form is Adobe Acrobat Reader DC. Completing the form using the web browser may result in errors.

Section I. Charter School Information (Complete fields 1-18) 5 CCR 11963.3(a)(1) to (4)

1. Charter School Name Folsom Cordova Community Charter
2. Charter School Authorizer FCUSD
3. Charter School Number 0650 4. CDS Code 34673300106757
5. Street Address 4420 Monhegan Way
6. City Mather 7. County Sacramento 8. Zip Code 95655
9. Contact Name Mercedes Kirk 10. Title Principal
11. Phone Number 916-294-9190 ext. 1901⁵ 12. Email Mkirk@fcusd.org
13. Grade Levels Served K-8 14. Date Charter Expires (MM/DD/YYYY) 06/30/2024
15. Funding Level Requested (Select one) 100% 85% 70%
16. Years Requested (Select one) 2 3 4 5
17. Funding Determination Period Requested FY 07/01/2023 to 06/30/2028
18. Charter School Deadline - Select one
- Due Date: 12/1/22 To be heard at the March State Board of Education (SBE) meeting
- Due Date: 2/1/23 To be heard at the May SBE meeting
- Other Funding Determination (Specify in Section VI.3) Source Data FY 

- For an existing charter school that does **not** have an active funding determination, please use current-year budget data as the source data to complete the form.
- For an existing charter school with a funding determination that expires at the end of FY 2022-23, use FY 2021-22 audited financial data.
- If an existing charter school with a funding determination misses the February 1 deadline, the governing board of the charter school's authorizing local educational agency will need to request a waiver to submit a late funding determination request. The SBE may approve such waivers under the general authority, under California *Education Code (EC)* sections 33050-33053. Additional information regarding the waiver process is located on the CDE Waivers web page at <https://www.cde.ca.gov/re/lr/wr>.

Section II. Financial Information (Complete sections A, B, D, and E)**A. Total Resources (Complete lines A.1.a to A.1.d)**

1. Revenues and Other Resources

5 CCR 11963.3(a)(5)(A) and (6)

a. Federal Revenues	\$0
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A.1.a)	\$0
b. State Revenues	\$2,445,113
c. Local Revenues	\$3,449
d. Other Financing Sources	\$100,000
e. Total Revenues (Sum of lines A.1.a to A.1.d)	\$2,548,562

B. Total Expenditures and Other Uses (Complete lines B.1 to B.4)

1. Instruction and Related Services

5 CCR 11963.3(a)(5)(B) and (6)

a. Salaries and Benefits	
(i) Certificated	\$1,202,211
(ii) Classified	\$98,114
b. Books, Supplies, and Equipment	\$177,922
c. Services and Other Operating Costs	
(i) Contracts for Instructional Services	
(ii) Contracts for Instructional Support	\$2,663
(iii) All Other Instruction Related Operating Costs	\$134,919
d. Total Instruction and Related Services	\$1,615,829

2. Operations and Facilities

5 CCR 11963.3(a)(5)(C) and (6)

a. Salaries and Benefits	
(i) Certificated	\$0
(ii) Classified	\$28,550
b. Books, Supplies, and Equipment	\$4,438
c. Services and Other Operating Costs	\$268,363

B. Total Expenditures and Other Uses (Complete lines B.1. to B.4), continued
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d. Facility Acquisition and Construction	\$0	
e. Total Operation and Facilities	\$301,350	
f. Allowable Facility Costs		5 CCR 11963.3(b)(7)
(i) Enter the total facility square footage occupied by the charter school	20,569	sqft.
(ii) Enter the total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA	243.88	
(iii) Enter the total Student Hours attended by the NCB pupils at the school site in the prior FY	17,420	
(iv) Calculated Facilities Costs Lesser of line B.2.e or [(B.2.fii+(B.2.fiii/868)]*1000	\$263,949.12	
Allowable (Lesser of line B.2.e or B.2.fiv)	\$263,949.12	
3. Administration and All Other Activities		5 CCR 11963.3(a)(5)(D) and (6)
a. Salaries and Benefits		
(i) Certificated	\$183,027	
(ii) Classified	\$119,744	
b. Books, Supplies, and Equipment	\$1,623	
c. Services and Other Operating Costs		
(i) Contracts for Other Administrative Services	\$0	
(ii) Supervisorial Oversight Fee	\$0	
(iii) All Other Administration and Other Activities, Services and Operating Costs	\$462	
d. Total Administration and Other Activities	\$304,856	
4. Other Outgo and Other Financing Uses		5 CCR 11963.3(a)(5)(E) and (6)
a. Debt Service	\$0	
b. Transfers to local educational agencies	\$0	
c. All Other Transfers and Outgo	\$0	
Note - This must not be a negative value.		
d. Total Other Outgoing and Other Financing Uses	\$0	

B. Total Expenditures and Other Uses, continued

5. Total Expenditures \$2,222,035
 (Sum of lines B.1.d, B.2.e, B.3.d, and B.4.d)

C. Revenues Over Expenditures - Surplus or (Deficit)

(Line A.1.e minus Line B.5) \$326,527

D. Fund Balance (Complete line D.a)

a. Enter Beginning Fund Balance (July 1) 5 CCR 11963.3(a)(5)(A) \$187,595
 b. Ending Fund Balance - June 30 (Line C plus Line D.a) \$514,122

E. Reserves (Complete lines E.a. to E.e)

If reserves in line E.a or E.b are more than \$50,000 or over 5% of total expenditures, provide an explanation in Section III.6, pursuant to 5 CCR 11963.3(a)(5)(F).

	% of Expenditures	
a. Designated for Economic Uncertainties	11%	\$252,879
b. Facilities Acquisition or Capitol Projects	0%	\$0
c. Reserves Required by Charter Authorizer	0%	\$0
d. Other Reserves (Explain in Section III.5)	12%	\$261,243
e. Unassigned/Unappropriated Fund Balance	0%	\$0
f. Total (Sum of lines E.a to E.e)	23%	\$514,122

Note - Line E.f must agree with Line D.b

Section III. Supplemental Information (Complete lines 1 through 8)

1. Pupil to Teacher Ratio (PTR), pursuant to EC Section 51745.6 and 5 CCR Section 11704

a. Enter the charter school's PTR: 0.00:1 23
 b. If the charter school's PTR in line III.1.a exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:
 c. Enter the PTR for the unified school district listed on line III.1.b: 0.00:1 25

2. Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5) in the FY 2021-22 OR will receive in the FY 2022-23? (5 CCR 11963.3[b][3]) Yes
 No

If yes to line III.2, list the name of each entity and the cumulative amount received by each entity in Box 2.a on Page 5. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance (ADA) or some other percentage of the charter school's revenues, enrollment, etc? If yes, identify on Page 5 Box 2.a.

3. List the charter school's CURRENT governing board pursuant to 5 CCR Section 11963.3(b)(4).

Name and Title of Board Member	Board Member Type (Parent, teacher, etc)	How was this member selected?	Is the member affiliated in any way with any entity listed in Section III.2?	Board Member Term (From MM/YY to MM/YY)
Mercedes Kirk	Principal	duty as Director	No	ongoing
Laura Catldo	Teacher	staff selected	No	08/22 to 05/23
Jenn Salter	Teacher	staff selected	No	08/22 to 05/23
Melanie Whitney	Secretary	staff elected	No	08/22 to 05/23
Angie Jones	Parent	selected by parents	No	08/22 to 05/23
Dan Robedee	Parent	selected by parents	No	08/22 to 05/23
William Marlow	Parent	selected by parents	No	08/22 to 05/23
Angi Carlamagno	District rep	assigned by FCI	No	ongoing
			No	

Has the governing board adopted and implemented conflict of interest policies and procedures? Yes No

For any governing board member identified as affiliated with any entity reported above in Section III.2, explain the nature of the affiliation below. Attach an extra sheet if necessary.

4. If transfers are reported on lines B.4.b or B.4.c, describe the nature of the transactions and identify the accounts or entities involved in the transfers pursuant to 5 CCR Section 11963.3(b)(5).

B.4.b

B.4.c

5. If "Other Reserves" are reported on line E.d, explain the purpose for these reserves.

Reserves in Line E.d See attached document.

E.d

6. If reserves reported on line E.a (designated for economic uncertainties) OR E.b (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the need for such excess reserves.

E.a

See attached document.

Percentage

E.b

Percentage

7. Enter the average daily attendance (ADA).

FY 2021-22 P-2 ADA (0.0) 243.88

FY 2022-23 P-2 ADA (0.0) 160.04

8. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold issued by the Commission on Teacher Credentialing and who work in the charter school in a position required to provide direct instruction or direct instructional support to students, pursuant to 5 CCR Section 11963.3(b)(8).

FY 2021-22 FTE (0.0) 10.9

FY 2022-23 FTE (0.0) 7.6

Section IV. Nonclassroom-Based Virtual or On-line Charter Schools (Complete lines 1 and 2)

1. Is this charter school a virtual or on-line charter school as defined in 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80% of teaching and student interaction occurs via the Internet.) Yes No

2. If yes to line IV.1, can the charter school demonstrate compliance with 5 CCR sections 11963.5(b)(2) to (8)? Yes No N/A

Section V. Calculated Funding Determination Percentage

1. Percent spent on Certificated Employee Salaries and Benefits to Total Public Revenues 5 CCR 11963.3(c)(1)

Certificated Salaries and Benefits costs Line B.1.a(i)/Federal Revenues Lines A.1.a - PCSGP A.1.a(i) + State Revenues A.1.b

2. Percent spent on Instruction and Related Services to Total Revenues 5 CCR 11963.3(c)(2)

Instructional and Related Services costs Line B.1.d + Allowable Facilities costs 2.f.(iv)/Total Revenues Line A.1.e

Funding Determination Criteria

If the percentages from lines V.1 or V.2 do not meet the spending criteria of the funding level requested as shown below, complete Section VI to provide mitigating circumstances for consideration by the Advisory Commission on Charter Schools (ACCS) for making a recommendation other than one that results from the criteria specified in regulations.

100%	1) Line V.1 must equal or exceed 40 percent, 2) Line V.2 must equal or exceed 80 percent, AND 3) Line III.1.a. PTR cannot exceed 25:1 OR the PTR on line III.1.c, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][3]).
85%	1) Line V.1 must equal or exceed 40 percent, AND 2) Line V.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][2]).
70%	1) Line V.1 must equal or exceed 35 percent, AND 2) Line V.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][1]).
Denied	1) Line V.1 is less than 35 percent, OR 2) Line V.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][4]).

Section VI. Mitigating Circumstances (Complete lines 1-3 and attach any supporting documentation)

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

See attached document.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

See attached document.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

See attached document.

Section VII. Certification (Review, sign, and date)

5 CCR 11963.3(b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

Mercedes Kirk

Enter Name of Charter School's Director, Principal, or Governing Board Chairperson

Principal

Title of Authorized Individual

Before certifying with electronic/digital signature below, please be sure to check all numerical entries and information provided, and save a copy of this form. Modifications to the information reported on this form cannot be made after the signature field below has been completed. If providing a wet signature instead of an electronic one, please date the signature.

Mercedes Kirk

Signature of Charter School's Director, Principal, or Governing Board Chairperson

Submit completed and electronically signed forms via email to charter-sb740@cde.ca.gov.

The CDE no longer requires the following documents:

- Hard copy of the FDF
- Hard or soft copy of the Conflict of Interest Policy

Therefore, please do not submit these documents to the CDE.

Section VI. Mitigating Circumstances

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

Due to the continued impacts of COVID-19 in 2021-2022, the Folsom Cordova Community Charter (FCCC) did not meet the required 80 percent threshold for line V.2. This was primarily due to significant one-time revenues related to the Educator Effectiveness Funds (\$75k), the Expanded Learning Opportunity Funds (\$5k), local revenues (\$4k), and a contribution from the District general fund (\$100k) to ensure ongoing financial stability. If these one-time revenues are removed from the calculation the district would be at right at the 80% requirement for 2021-2022.

Additionally, due to the lack of available qualified staffing, the charter school had several unfilled positions for the 2021-2022 school year including an intervention support teacher (\$100k) and classified support staff (\$35k). Combing the removal of the one-time revenues with these expenses FCCC would have easily met the required 80 percent for line V.2.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

The primary mitigating circumstance that the CDE and ACCS should consider is the volatile enrollment shifts for FCCC due to the impacts of COVID-19 in the 2020-2021 through 2022-2023 fiscal years.

Historically, FCCC has had average daily attendance (ADA) approximately under 180; however, due to the impacts of COVID, the 2020-2021 enrollment exceeded 600 and the residual effects of this created an increase in the ADA for 2021-2022 to 243.88. This ADA increase does not continue into 2022-2023, as the P-1 ADA was only 160.04, and correspondingly the revenues are projected to decrease by 14% in 2022-2023.

Additionally, expenditures for 2022-2023 are budgeted at 1st interim to increase 20% over the 2021-2022 year, and an estimated calculation of line V.2 using 2022-2023 projected numbers shows that FCCC will be over the 80 percent requirement significantly (estimated at 85%). In fact, the 2022-2023 1st interim budget is projecting an overall deficit for FCCC as revenues do not meet all the expenditures anticipated.

Due to the fact the attendance and LCFF revenue spiked in 2021-2022 and therefore overstated the ongoing revenues being received by FCCC, which then impacted the calculation for line V.2, it is requested that CDE and ACCS allow for an exception.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

For the 2021-2022 fiscal year FCCC had several factors that created a “perfect storm” to make it not meet the 80 percent requirement for line V.2. specifically due to the lingering impacts of COVID-19 there was additional one-time funding received, an inability to hire for all open staffing positions which lowered expenses, and an increase in student enrollment that will drop in the following fiscal year.

Due to these mitigating circumstances all occurring in the 2021-2022 fiscal year and that the school would have meet, if not for the unique factors noted, and will continue to meet the 80% requirement of line V.2 in the future years, it is requested that the CDE and ACCS find these reasons as a “reasonable basis” to allow for an approval of 100 percent funding for the Folsom Cordova Community Charter.

Without this approval, the charter will not receive sufficient LCFF funding to allow for the school to be financially sound. This reduction of funding would negatively impact the program and services offered to students, and potentially could require the school to close due to insufficient revenues to meet all expenses.

Determination of Funding Request for
Folsom Cordova K-8 Community Charter, Charter #0650 Page 11 of 12

VENDOR	SUPPLEMENTAL RE 0711	AMOUNT
Teachers Pay Teachers	Instructional Materials	\$1,200.00
All About Learning	All About Reading	\$1,032.27
All About Learning	All About Spelling	\$90.60
Brain Pop	Subscription	\$1,995.00
Generation Genius	Subscription	\$175.00
A Brighter Child	Stipends	\$2,000.00
Cengage	Curriculum-Keidan Chang	\$300.46
McGraw Hill	Wonders Subscription	\$2,890.44
Rainbow Resource	Instructional Materials	\$5,521.06
Scholastic Magazines	Magazine Subscription	\$1,231.37
Studies Weekly	Instructional Materials	\$1,491.98
Teaching Textbooks	Online Math Subscription	\$55.08
CDWG	Touch Screen Chromebooks	\$3,671.85
Amazon	PE Equipment and Writing Notebooks/Journals	\$1,301.94
Amazon	PE Equipment for Testing	\$79.15
Gopher Sport	PE Equipment for Testing	\$252.13
CDWG	Touchscreen ChromeBooks (10)	\$3,671.00
Amazon	CAASPP Testing Incentives	\$100.00
	Student Resource Center Tutoring	\$1,200.00
	Math Bootcamp Workshop	\$600.00
	Ancient Artifacts Assemblies	\$1,500.00
TOTAL EXPENSES		\$30,359.33
VENDOR	EDUCATOR EFFECTIVENESS RE 6266	AMOUNT
Amazon	Professional Development Books	\$244.61
Panera	Lunch	\$100.42
Solution Tree	Onsite Professional Development	\$19,500.00
Renaissance Learning	ELA and Math Subscription-3 Year	\$25,041.75
	CAPE PE Conference (reg, room & per diem)	\$1,650.00
TOTAL EXPENSES		\$46,536.78
VENDOR	LOTTERY RESTRICTED RE 6300	AMOUNT
Follett	Elevate Science, Pearson, Envision Math	\$2,544.74
McGraw Hill	Aleks Math Subscriptions	\$539.10
Mystery Science	Subscription	\$1,325.00
TOTAL EXPENSES		\$4,408.84
TOTAL RESTRICTED	SUPPLEMENTAL, EEF & LOTTERY	\$81,304.95
VENDOR	GENERAL FUND RE 0000	AMOUNT
Alpha Fired	Kiln Supplies	\$500.00
Sheffield Pottery	Kiln Overage not paid by Donors Choose	\$82.72
Amazon	Books	\$2,000.00
Amazon	Instructional Workshops	\$8,000.00
Evan-Moor	EBooks	\$24.77
Evan-Moor	EBooks	\$18.58
Foldscope	Microscope Slides	\$17.81
Read Naturally	License-RSP	\$174.00
Waxie	Custodial Supplies	\$6,000.00
Code Ninjas	Stipend	\$247.00
Music lab	Stipend	\$425.00
Music lab	Stipend	\$1,000.00
Music lab	Stipend	\$330.00
Music lab	Stipend	\$1,290.00
Zoo-Phonics	Stipend	\$73.11
Fall Stipend	Stipends	\$36,675.22
Fog Willow	Field Trip-Cataldo	\$638.00
B Street Theatre	Field Trip-Stafford	\$585.00
CDWG	Laptops (2)	\$1,940.20
TOTAL UNRESTRICTED	GENERAL RE 0000	\$60,021.41

Section III SUPPLEMENTAL INFORMATION

5. If "Other Reserves" are reported on line E.d, explain the purpose of these reserves.

RE 0711 Supplemental \$139,433

- *Funds are intended to support the unduplicated pupils: students who (1) are English learners, (2) meet income or categorical eligibility requirements for free or reduced-price meals under the National School Lunch Program, or (3) are foster youth.*
- *Will be spent over the life of the remaining fund.*

RE 6266 Educator Effectiveness \$74,552

- *Provide professional learning for teachers, administrators, paraprofessionals, and classified staff to promote educator equity, quality and effectiveness.*
- *Will be spent over the life of the remaining fund through 6-30-26.*

RE 6300 Lottery Restricted \$38,980

- *Proposition 20 lottery funds shall only be used for the purchase of instructional materials. Definitions for instructional materials and technology-based materials may be found in EC sections 60010(h) and 60010(m)(1).*
- *Funds set aside for future curriculum adoptions.*

RE 7311 Classified Professional Development \$232

- *Funds received pursuant to the program for specified purposes relating to the professional development of classified school employees, with priority being for professional development for the implementation of school safety plans, if applicable.*
- *Will be spent over the life of the remaining fund.*

RE 7425 Expanded Learning Opportunities \$8046

- *ELO Grants shall be expended only for any of the following purposes: extending instructional learning time, accelerating progress to close learning gaps, integrated pupil support, community learning hubs, supports for credit deficient pupils, additional academic services, and training for school staff.*
- *Will be spent over the life of the remaining fund through 9-30-24*