California Department of Education

Charter Schools Division

Created 03/2024

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Attachment 17

# Nonclassroom-Based Funding Determination Request

CALIFORNIA DEPARTMENT OF EDUCATION

This document presents the determination of funding request for Kairos Public (charter #1635). Information from the school has been exported from the web-based Funding Determination Form at [Nonclassroom-Based Determination of Funding - Charter Schools (CA Dept of Education)](https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp#form).

Responses from the school have been provided, as is, and have not been edited by the California Department of Education for capitalization, punctuation, or spelling.

## Kairos Public Determination of Funding Request 2023–24

### Section 1. General Information

Charter School Information

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Charter School Name | Kairos Public Schools |
| Charter School Authorizer | Vacaville Unified School District |
| Charter School Number | 1635 |
| County District School (CDS) Code | 48-70573-0129494 |
| Street Address | 129 Elm Street |
| City | Vacaville |
| County | Solano |
| ZIP Code | 95688 |
| Grade Levels Served | TK, K, 1, 2, 3, 4, 5, 6, 7, 8 |
| Date Charter Expires | 6/30/2027 |
| Contact First Name | Jared |
| Contact Last Name | Austin |
| Contact Title | Executive Director |
| Contact Phone Number | 707-453-7234 |
| Contact Email Address | jaustin@kairospublicschools.org |

Funding Determination Request Information

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Is this a reconsideration request? | No, this is not a reconsideration request. |
| Requested Funding Level | 100% |
| Beginning Period Requested | FY 2024–25 |
| Number of Years Requested | 5 |
| Source Data | FY 2022–23 Audit |
| If the source data used was “Other”, provide a description. | [No Response] |

### Section 2. Financial Information

#### A. Total Resources

Revenues and Other Resources

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Federal Revenues[[1]](#footnote-1) | $136,887 |
| Public Charter School Grant Program Funds (separately identified) | $0 |
| State Revenues[[2]](#footnote-2) | $8,095,970 |
| In-Lieu of Property Taxes (separately identified) | $1,530,924 |
| Local Revenues | $156,067 |
| Other Financing Sources | $0 |
| **Total Revenues** | **$8,388,924** |

**If Other Financing Sources were reported, provide a description:**

[No Response]

#### B. Total Expenditures and Other Uses

Instruction and Related Services

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Certificated Salaries and Benefits for Instruction and Related Services | $4,011,135 |
| Classified Salaries and Benefits | $791,681 |
| Books, Supplies, and Equipment | $536,900 |
| Services and Other Operating Costs: Contracts for Instructional Services | $97,946 |
| Services and Other Operating Costs: Contracts for Instructional Support | $43,751 |
| Services and Other Operating Costs: All Other Instruction Related Operating Costs | $349,994 |
| **Total Instruction and Related Services** | **$5,831,407** |

Operations and Facilities

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Certificated Salaries and Benefits | $0 |
| Classified Salaries and Benefits | $101,761 |
| Books, Supplies, and Equipment | $29,481 |
| Services and Other Operating Costs | $448,504 |
| Facilities Acquisition and Construction | $210,380 |
| **Total Operations and Facilities** | **$790,126** |

Allowable Facilities Costs

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Total facility square footage occupied by the charter school | 35144 |
| Enter total classroom-based P-2 ADA reported in the prior fiscal year. Do not include nonclassroom-based ADA. | 474.22 |
| Enter total student hours attended by nonclassroom-based pupils at the school site in the prior fiscal year. | 5534 |
| Calculated Facilities Costs | $480,596 |
| **Allowable Facilities Costs** | **$480,596** |

Administration and All Other Activities

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Certificated Salaries and Benefits | $0 |
| Classified Salaries and Benefits | $288,885 |
| Books, Supplies, and Equipment | $4,161 |
| Contracts for Other Administrative Services | $0 |
| Supervisorial Oversight Fee | $63,406 |
| All Other Administration and Other Activities, Services, and Operating Costs | $70,308 |
| **Total Administration and Other Activities** | **$426,760** |

Other Outgo and Other Financing Uses

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Debt Services | $153,013 |
| Transfers to Local Educational Agencies | $0 |
| All Other Transfers and Outgo | $0 |
| **Total Other Outgoing and Other Financing Uses** | **$153,013** |

**Describe the nature of the transaction(s) for Transfers to Local Educational Agencies and identify the accounts or entities involved in the transfer(s).**

[No Response]

**Describe the nature of the transaction(s) for All Other Transfers and Outgo and identify the accounts or entities involved in the transfer(s).**

[No Response]

#### C. Fund Balance

Total Expenditures and Fund Balance

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Total Expenditures | $7,201,306 |
| Revenues Over Expenditures | $1,187,618 |
| Beginning Fund Balance | $4,408,542 |
| **Ending Fund Balance – June 30** | **$5,596,160** |

#### D. Reserves

Reserves

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Designated for Economic Uncertainties | $721,000 |
| Facilities Acquisition or Capital Projects | $1,000,000 |
| Reserves Required by Charter Authorizer | $0 |
| Other Reserves | $3,752,609 |
| Unassigned/Unappropriated Fund Balance | $122,551 |
| **Total Reserves** | **$5,596,160** |

Reserves as a Percentage of Total Expenditures

| **Reserves** | **Percentage of Total Expenditures** |
| --- | --- |
| Designated for Economic Uncertainties | 10.01% |
| Facilities Acquisition or Capital Projects | 13.89% |

**Explanation for reserves designated for economic uncertainties if these reserves exceed the greater of $50,000 or 5 percent of total expenditures:**

The Board of Directors adopted a 10% reserve for economic uncertainties.

**Explanation of Other Reserves:**

Other Reserves consist of: $1.7M of cash operating reserves, $1.1M for Debt Svc, $852,609 for restricted programs, $50k for technology equipment, and $50k for other operational cash reserves.

**Explanation for reserves designated for facilities acquisition or capital projects if these reserves exceed the greater of $50,000 or 5 percent of total expenditures:**

The Board of Directors and Administration has implemented additional savings for facilities in preparation for the further expansion; this includes facilities for the high school approved by our Authorizer in January of 2024, and addressing our waitlist of over 1,000 students.

**Explanation of school’s unassigned/unappropriated fund balance and details regarding the school’s plans for these funds: *(Optional)***

[No Response]

### Section 3. Pupil-Teacher Ratio

Pupil-Teacher Ratio

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| FY 2022–23 Average Daily Attendance for independent study pupils | 154.69 |
| FY 2022–22 Full-Time Equivalent certificated employees responsible for independent study | 7.8 |
| Among the unified school districts in the county or counties in which the charter school operates, do any districts report a PTR greater than 25 to 1? | [No Response] |
| Provide the name of the unified school district that reports a PTR greater than 25 to 1. | [No Response] |
| Enter the PTR for the district above. | [No Response] to 1 |

### Section 4. Funding Determination Calculations

Calculated Percentages

| **Criteria** | **Funding Determination Calculations** |
| --- | --- |
| Percentage Spent on Instructional Certificated Salaries and Benefits to Total Public Revenues | 48.72% |
| Percentage Spent on Instruction and Related Services and Allowable Facility Costs | 75.24% |
| 2022–23 Pupil-Teacher Ratio | 19.83 to 1 |
| Pupil-Teacher Ratio of Largest Unified School District in the County or Counties in which the Charter School Operates | [No Response] to 1 |

### Section 5. Supplemental Information

#### A. Virtual Charter Schools

Virtual Charter Schools

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Is this charter school a virtual or on-line charter school as defined in 5 *CCR* Section 11963.5? | No |
| If yes, can the charter school demonstrate compliance with 5 *CCR* sections 11963.5(b)(2) to (8)? | [No Response] |

#### B. Entity and Contract Information

Entity and Contract Information

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Did any entity receive or will receive $50,000 or more or 10% or more of total expenditures from the school in FY 2022–23 or FY 2023–24? | Yes |
| Number of reportable entities | 6 |

##### List of Reported Entities

Reported Entity 1

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Name of Entity | Vacaville Unified School District |
| Amount | $285,339 |
| Purpose/Explanation | Oversight and Facility Fees |
| Are contracts based on specific services rendered? | No |
| If no, are payments based on amount per ADA or some other percentage? | Yes |

Reported Entity 2

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Name of Entity | Hertz Furniture |
| Amount | $51,826 |
| Purpose/Explanation | Furniture for Students |
| Are contracts based on specific services rendered? | No |
| If no, are payments based on amount per ADA or some other percentage? | No |

Reported Entity 3

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Name of Entity | Charter Tech Services |
| Amount | $53,365 |
| Purpose/Explanation | Tech services & Supplies for School |
| Are contracts based on specific services rendered? | No |
| If no, are payments based on amount per ADA or some other percentage? | No |

Reported Entity 4

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Name of Entity | Fjeld Family LP |
| Amount | $118,239 |
| Purpose/Explanation | KISP Program Lease |
| Are contracts based on specific services rendered? | Yes |
| If no, are payments based on amount per ADA or some other percentage? | [No Response] |

Reported Entity 5

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Name of Entity | Superior Building Services |
| Amount | $73,610 |
| Purpose/Explanation | Janitorial Services |
| Are contracts based on specific services rendered? | No |
| If no, are payments based on amount per ADA or some other percentage? | No |

Reported Entity 6

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Name of Entity | Revolution Foods |
| Amount | $157,063 |
| Purpose/Explanation | Student Nutrition Program |
| Are contracts based on specific services rendered? | No |
| If no, are payments based on amount per ADA or some other percentage? | No |

#### C. Current Governing Board Information

##### List of Board Members

Board Member 1

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Riley |
| Last Name of Board Member | Collins |
| Title of Board Member | Board Chair |
| Board Member Type | Community Member |
| How was this member selected? | Application |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/22-06/25 |

Board Member 2

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | John |
| Last Name of Board Member | Corpus |
| Title of Board Member | Board Vice Chair |
| Board Member Type | Parent |
| How was this member selected? | Application |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/21-06/24 |

Board Member 3

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Leah |
| Last Name of Board Member | Parker |
| Title of Board Member | Board Member |
| Board Member Type | Parent |
| How was this member selected? | Application |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/21-06/24 |

Board Member 4

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Jeff |
| Last Name of Board Member | Fletcher |
| Title of Board Member | Board Member |
| Board Member Type | Parent |
| How was this member selected? | Application |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/22-06/25 |

Board Member 5

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Gregory |
| Last Name of Board Member | Ritchie |
| Title of Board Member | Board Member |
| Board Member Type | Parent |
| How was this member selected? | Application |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/23-06/26 |

Board Member 6

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Cathy |
| Last Name of Board Member | Bozzini |
| Title of Board Member | Board Member |
| Board Member Type | District Representative Board Member |
| How was this member selected? | District Appointed |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/23-06/26 |

Board Member 7

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Jessica |
| Last Name of Board Member | Carvalho |
| Title of Board Member | Board Member |
| Board Member Type | Parent |
| How was this member selected? | Application |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | No |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/23-06/26 |

### Section 6. Mitigating Circumstances

**Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply. List and explain the mitigating circumstances to be considered by the CDE and ACCS.**

Dear Members of the California Department of Education (CDE) and the Advisory Commission on Charter Schools (ACCS), I am writing on behalf of Kairos Public Schools, to provide context and explanation regarding our funding determination for the 2022-2023 school year. We seek to demonstrate our eligibility for 100% funding despite not meeting one of the specified criteria.

Our school has diligently worked to align our budget and expenditures with the state's funding criteria. We have successfully met and exceeded the thresholds for Certificated Employee Salaries and Benefits (approximately 48.72%) and Pupil to Teacher Ratio (19:83). However, we acknowledge a shortfall in meeting the criterion of spending 80% on Instruction and Related Services, achieving 75.24% instead. This shortfall was significantly influenced by the inclusion of one-time Grant Fund revenues in our total revenues for 2022-2023. These grants, namely the Arts Music and Instructional Block Grant (Resource 6762), the Learning Recovery Emergency Block Grant (Resource 7435), and the Expanded Opportunities Grant Program (Resource 2600), totaled $601,038.22. Their inclusion inadvertently skewed our expenditure percentage. The nature of these grants presented unique challenges and uncertainties:

-Arts Music and Instructional Block Grant & Learning Recovery Emergency Block Grant: During budget development, there was uncertainty about these grants' continuity in the FY 2022-2023. It would have been financially irresponsible to allocate these funds without confirmation of their availability in the enacted budget.

-Expanded Opportunities Grant Program: There was ambiguity regarding the official year for program implementation. To ensure compliance with the program's timeline, we opted not to expend the 2022-2023 apportionment, reserving it for the 2023-2024 obligations.

These situations align with the mitigating circumstances outlined in the funding determination guidelines, specifically regarding "restricted state, federal, or private grants of funds awarded to the charter school that cannot be expended for teacher salaries."

### Section 7. Additional Information

**Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.**

Excluding the aforementioned grant revenues from our calculation, our expenditure on Instruction and Related Services would significantly increase from 75.24% to 81.05%. This adjustment not only meets but exceeds the required threshold. Additionally, this recalculation would enhance our performance on the Certificated Employee Salaries and Benefits criterion, increasing it from 48% to 52.56%.

Our school’s commitment to prudent financial management, alongside our dedication to providing high-quality education, is evident in our efforts to comply with state guidelines while navigating the complexities of grant funding. In light of these considerations, we respectfully request that the CDE and ACCS review our circumstances and grant us the full funding eligibility for the 2022-2023 school year, and through 2029. We believe that our school’s unique situation, coupled with our commitment to fiscal responsibility and educational excellence, presents a strong case for receiving 100% funding. Thank you for considering our request and for your continued support of charter schools in California.

### Section 8. Certification

**1) The information provided is true and correct to the best of my ability and knowledge.**

**2) This charter school's nonclassoom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.**

**3) This charter school's governing board has adopted and implemented conflict of interest policies.**

**4) All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.**

**Enter your name below which will serve as a signature and certify agreement with all of the above terms.**

Jared Austin

**Indicate whether the certification is from the charter school's director, principal, or governing chairperson:**

Director

1. Includes Public Charter Schools Grant Program funds, if applicable [↑](#footnote-ref-1)
2. Includes In-Lieu of Property Taxes, if applicable [↑](#footnote-ref-2)