

California State Preschool Program Fiscal Year 2021–22 Expansion Funding

Program Narrative Acknowledgement–Monitoring

I, _____, an authorized representative of _____, acknowledge, understand, and agree that, if awarded California State Preschool Program (CSPP) expansion funding, _____, and its representatives will comply with all CSPP contract monitoring requirements in accordance with the *California Education Code (EC)* Section 8231, and the *California Code of Regulations, Title 5 (5 CCR)* Section 18279.

By initialing each item below, I acknowledge that the California Department of Education (CDE), Early Education Division (EED) will monitor the CSPP contract as follows:

Contractor Self-Reviews

Each CDE contractor is required to complete and submit to the CDE, EED an annual Program Self-Evaluation (PSE) by June 1, of each fiscal year as part of the Desired Results system, pursuant to 5 CCR sections 18270.5 and 18279.

External Reviews

The CDE, EED will conduct periodic reviews using the applicable Federal Program Monitoring (FPM) and/or the Early Education Program Instrument (PI) located on the Compliance Monitoring Program Instruments web page at <https://www.cde.ca.gov/ta/cr/>.

Local Education Agency (LEA) applicants that are awarded a CSPP contract must adhere to the Standards and Procedures for Audits of California K-12 Local Education Agencies issued by the Education Audit Appeals Panel (EAAP) as regulations. These regulations are available on the EAAP Audit Guide web page at <https://eaap.ca.gov/audit-guide/>.

The CDE may conduct contract performance audits in accordance with *EC* Section 8335(g)(2).

Enrollment and Fiscal Reporting

CSPP contractors must submit monthly reports containing detailed family and child information. All data reporting information can be found on the Child

Development Data Reporting web page at:
<https://www.cde.ca.gov/sp/cd/ci/ccdata.asp>.

Attendance and Fiscal Reporting

Contractors must submit the required attendance and fiscal reports as outlined in the Contract Terms and Conditions (CT&Cs) of the CSPP contract. The CT&Cs can be accessed at <https://www.cde.ca.gov/fg/aa/cd/ftc2021.asp>.