

**California Department of Education
Tobacco-Use Prevention Education Program
Tobacco-Use Prevention Education Capacity Building Provider Grant
Term: October 1, 2019–June 30, 2022**

Authorized Designee

An **Authorized Signature** refers to a person that is eligible to authorize and sign on behalf of an agency/organization in recognition that a grant application has been submitted. In the absence of the Authorized Signatory, a Designee is able to sign the Tobacco-Use Prevention Education Program: Capacity Building Provider Grant Application. **Signatures from Designees will only be accepted with a copy of the governing board authorization.**

Signature authority is the permission to execute transactions up to limits established by relevant applicant agency's policies and permission to approve transactions for execution. This approval attests to the appropriateness of the transaction within the applicant's program objectives and budgetary authorizations.

Individuals who receive delegated authority shall have active involvement with the activity being conducted; and have sufficient knowledge of the applicant agency's policies, rules, laws, regulations, and procedures to ensure compliance.

Will an Authorized Designee sign this application? If yes, please check this box.

A copy of the governing board resolution and/or district meeting minutes granting signature authority to the Designee is included with my application.

Agency Name: _____

Name of Designee: _____

Designee Title: _____

Signature of Designee: _____

Date: _____