

**California Department of Education  
Tobacco-Use Prevention Education Program  
Tobacco-Use Prevention Education Capacity Building Provider Grant  
Grant Term: October 1, 2019–June 30, 2022**

**Intent to Submit an Application**

If you intend to submit an application for the Tobacco-Use Prevention Education (TUPE) Capacity Building Provider Grant Program, you are **required** to complete this Intent to Submit (ITS) form and mail it to the TUPE Office. Submission of the ITS form does not obligate the agency to submit an application. An email confirmation of receipt of the ITS form will be sent to the contact person identified on the form.

The prospective applicant is responsible for ensuring that the ITS form reaches the California Department of Education no later than **August 6, 2019, by 4:00 p.m.** **Postmarks will not be accepted.** The completed ITS form should be mailed to:

Tobacco-Use Prevention Education Capacity Building Provider Grant  
Intent to Submit an Application  
Tobacco-Use Prevention Education Office  
Educator Excellence and Equity Division  
California Department of Education  
1430 N Street, Suite 6408, Sacramento, CA 95814-5901

Applicant Local Educational Agency Name:

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County:

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Project Coordinator Name:

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Position:

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Telephone Number:

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Email Address:

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Secondary Contact Person Name (Optional):

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Position:

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Telephone Number:

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Email Address:

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Brief description of how the proposed program will address the applicants unmet needs for tobacco use prevention:

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** You must include an email address for the primary contact person who will be responsible for the ongoing development of the application. This person will be notified of any changes or pertinent correspondence regarding this application.