# **California Department of Education**

## **Special Education Division**

# **Supplemental Information Request for a Waiver to Place a Student in an Uncertified, Private/Nonpublic, Nonsectarian School**

To assist us in preparing the waiver request to place a student in a private/NPS school not certified by California (CA), please provide the following Local Educational Agency (LEA) and Special Education Local Plan Area (SELPA) information in the table below:

| **Required Waiver Information** | **Requestor’s Response** |
| --- | --- |
| LEA Name: |  |
| LEA Contact Name: |  |
| LEA Contact Phone: |  |
| LEA Contact E-mail: |  |
| SELPA Name: |  |
| SELPA Contact Name: |  |
| SELPA Contact Phone: |  |
| SELPA Contact E-mail: |  |
| Uncertified Private/NPS Name: |  |
| Uncertified Private/NPS Address: |  |
| Uncertified Private/NPS City, State, County: |  |
| Student Grade Level: |  |
| Student Age: |  |
| Student Primary Disabling Condition: |  |
| Student Secondary Disabling Condition: |  |
| Reason for Waiver Request: |  |
| Describe why this uncertified private/NPS is considered more appropriate to provide education and services for this student than other certified NPSs: |  |
| Describe how the LEA plans to monitor the placement and the provision of services needed if the student is placed at the uncertified private/NPS: |  |
| Describe the student’s previous placements and the reason(s) for the change(s) in placement that have resulted in this waiver request. |  |
| Annual cost of placement at the proposed uncertified private/NPS: |  |

## **Waiver to Place a Student in an Uncertified Private/Nonpublic, Nonsectarian School located in CA:**

If the waiver is for placing a student in a private/ nonpublic nonsectarian school located in CA, complete the table below by providing the attempts the LEA has made to place the student in a certified NPS within CA prior to placing the student in the school that is not certified by CA.

If no effort is demonstrated by the LEA to place the student in a CA certified NPS prior to this waiver request, the CA Department of Education (CDE) may opt to recommend denial of the waiver.

Samples of outcome may be: NPS denied application, NPS does not have current openings, NPS cannot provide FAPE to this student, IEP team member refused placement, etc.

If the LEA’s efforts involve the use of a third-party search, the details of the third-party search should be included here. Simply stating the third party recommends the placement for which the waiver is being requested is not an acceptable response.

| **CA NPS Name** | **Date/Method of Contact** | **Outcome** |
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## **Waiver to Place a Student in an Uncertified Private/Nonpublic, Nonsectarian School Located Out-of-State:**

If the waiver is for placing a student in an out-of-state uncertified private/NPS, complete the table below to meet the requirements of CA *Education Code (EC)* 56365(e) which states, “Before contracting with a nonpublic, nonsectarian school or agency outside of this state, the local education agency shall document its efforts to utilize public schools or to locate an appropriate nonpublic, nonsectarian school or agency program, or both, within the state.”

Samples of outcome may be: NPS denied application, NPS does not have current openings, NPS cannot provide FAPE to this student, IEP team member refused placement, etc.

If no effort is demonstrated by the LEA to place the student in a certified CA NPS prior to this waiver request, the CDE may opt to recommend denial of the waiver.

If the LEA’s efforts involve the use of a third-party search, the details of the third-party search should be included here. Simply stating the third party recommends the placement for which the waiver is being requested is not an acceptable response.

| **CA Certified NPS Name** | **Date/Method of Contact** | **Outcome** |
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## **Additional Information for a Waiver to Place a Student in an Out-of-State Uncertified Private/Nonpublic, Nonsectarian School**

In the table below, provide information about CA-certified out-of-state NPSs that may have been contacted as a potential placement for the student for which the waiver is being requested.

Samples of outcome may be – NPS denied application, NPS does not have current openings, NPS cannot provide FAPE to this student, IEP team member refused placement, etc.

| **Certified Out-of-State NPS Name** | **Date/Method of Contact** | **Outcome** |
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### Anticipated Date Student Will Return to CA:

Please provide below the anticipated date of return of the pupil to CA as required by *EC* 56365(g) which states, “If a local educational agency decides to place a pupil with a nonpublic, nonsectarian school or agency outside of this state, that local educational agency shall indicate the anticipated date for the return of the pupil to a public or nonpublic, nonsectarian school or agency placement, or a combination thereof, located in the state. . .”

**LEA’s anticipated date (mm/dd/yy) of when the student will return to CA:** [Enter date mm/dd/yy]

### Uncertified Private/NPS, Type(s) of Certification(s)

Provide the type(s) of certification(s) obtained by the uncertified private/NPS, such as the type of certification obtained in the state they are located in: [Enter certification types]

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